

IDOT Rebuild Round 3 (Capital) Grant Application Blank Template

NOTE: This PDF is provided as a resource for reference purposes only as you gather information for and prepare your application. Hardcopies of applications will not be accepted. All applications must be completed and submitted online.

The online application utilizes skip logic and the questions that appear in the online application will vary depending on your answer to each prior questions, therefore, this PDF may not contain all of the questions that you will need to complete in the online application and may include some questions that you will not see in the online application. **The numbers next to each question will also change depending on your responses and the numbering shown below may not match the numbering in your web-based application depending on your selections.**

Agency Information, Contact Information, and Project Information questions

Note: All applicants will receive the following questions.



IDOT Rebuild Round 3 Transit Application (Updated: 6/2/2022)

Welcome!

This application is required in order to apply for funding under the Illinois Department of Transportation's (IDOT) Rebuild Round 3 grant program. In addition, all applicants must complete the *Project Schedule, Budget, and Cash Flow Statement (Excel)* and *Capital Grant Application (PDF)* and submit it to DOT.CH.OIPITransitDocs@Illinois.gov

Please download the *Project Schedule, Budget, and Cash Flow Statement (Excel)* and *Capital Grant Application (PDF)* here: <https://idot.illinois.gov/transportation-system/local-transportation-partners/public-transportation-providers/index>

Your application will not be considered complete and will not be reviewed if the *Project Schedule, Budget, and Cash Flow Statement (Excel)*, *Capital Grant Application (PDF)*, and other required documents, based on your application responses, are not completed and emailed to IDOT.

For more information on the funding program, requirements, and eligibility, please visit "Rebuild Illinois Grant" at <https://idot.illinois.gov/transportation-system/local-transportation-partners/public-transportation-providers/index>

IMPORTANT: While completing this application, you will NOT be able to save your in-progress application. You may leave and return to your in-progress application AS LONG AS you use the same web-browser on the same computer with the same IP address. You will not be able to create an account, and your staff or colleagues will only be able to make edits to your application on your computer and web-browser. We apologize for the inconvenience. We carefully weighed the pros and cons of different platforms and determined this platform to be the best for our application.

If you have questions, please contact Nicholas Haddad at nicholas.haddad@illinois.gov.

Next



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Agency Information

Please provide information about the organization applying for Rebuild Illinois funding in the fields below:

1. Applicant Agency Name *

2. Agency Headquarters Location: *

3. Agency Type: *

Rural

Urban

4. Did your agency apply for Rebuild in 2020 or 2021? *

Yes

No

Back

Next



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Contact Information

Please provide contact information for the organization applying for Rebuild Illinois funding in the fields below:

5. Name: *

6. Title: *

7. Phone: *

8. Email: *



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Project Information

9. What is the name of this project? *

10. Where does your agency provide service? *

- Adams County
- Alexander County
- Bond County
- Boone County
- Brown County
- Bureau County
- Calhoun County
- Carroll County
- Cass County
- Champaign County
- Christian County
- Clark County
- Clay County

Note: All counties will appear on web-based application



* Required

Political District Information

11. Which Illinois General Assembly District(s) is the project in?

For example, if your project is construction or renovation of a facility please select the district in which the facility is located. If your project is procurement of vehicles or equipment, please select all districts in which those vehicles or equipment will be operated. *

The following webmap can be used to determine which General Assembly District(s) the project is in: <https://tinyurl.com/CurrentILHouse>

1

2

3

4

Note: All districts will appear on web-based application

12. Which Illinois State Senate District(s) is the project in?

For example, if your project is construction or renovation of a facility please select the district in which the facility is located. If your project is procurement of vehicles or equipment, please select all districts in which those vehicles or equipment will be operated.

*

The following webmap can be used to determine which Senate District(s) the project is in: <https://tinyurl.com/CurrentILSenate>

1

2

3

4

Note: All districts will appear on web-based application

Back

Next



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Project Type

13. Project Type: *

Each project requires a separate application. Multiple replacement vehicles **can** be combined in one project application. Multiple Expansion Vehicles **can** be combined in one project application. Replacement and Expansion vehicles **cannot** be combined in one project application.

State of Good Repair projects can be described as repairing, replacing, and upgrading vehicles and facilities. This includes replacement vehicles, maintenance tools and equipment, midlife upgrades, and facility upgrades like window replacement, reroofing, and parking lot repavements. **These projects maintain the current passenger experience and maintain current service levels and operations.**

New or Expansion projects can be described as major construction of facilities that **provide more accessibility and mobility to service and have an overall significant impact on the passenger and employee experience.** This includes bus expansion vehicles that increase service levels and span of service; real-time arrival technology; fare payment systems; safety and security upgrades; bus stop and station amenities; planning and dispatch software; new passenger transfer centers; administration, fueling, operations and maintenance facilities.

- State of Good Repair (SOGR)
- New or Expansion Project

Back

Next

Note: The questions you will see beginning on page 12 of this document will differ based on your response to the Project Type question above.

 IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Project Information (State of Good Repair Projects)

14. Project Type Details: *

- Vehicles
- Facility
- Equipment
- Technology
-

Back

Next

Note: The following questions will differ based on your response to the “Project Type Details” question above.

If “Vehicles”, “Equipment”, or “Technology” is selected above, the following question will appear:

15. Please provide a detailed project description: *

If "Facility" is selected above, the following questions will appear:

15. What county(ies) and township(s) would the facility be located in? *

Enter your answer

16. Please provide a detailed project description: *

test

All applicants will receive the following questions:

16. What economic benefits do you expect this project to provide to the community(ies) it serves? *

Examples of economic benefits include: construction and other jobs, attraction of new employers, new transit agency jobs, municipal property tax revenue, sales tax revenue, or tourism attraction.

Enter your answer

17. Total Rebuild Round 3 Project Cost *

Note: Please include the total of all funding sources.

Please enter cost in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

Enter your answer

18. Total Rebuild Round 3 Funding Request *

Note: The Rebuild Illinois funding opportunity does not require match.

Please enter budget in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

19. Has the agency requested other funds or have other funds committed for this project? *

Yes

No

20. What is the federal commitment for this project? *

Please enter in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

21. Are there existing state funds committed to this project? *

Yes

No

22. Please enter the total state funding amount committed to this project under other funding programs (e.g., Rebuild Round 1, Illinois Jobs Now, Downstate Transit Improvement Fund, etc.). *

Please enter in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

23. If your project has existing funding from a non-Rebuild state grant program (e.g., Illinois Jobs Now, Downstate Transit Improvement Fund, etc.) enter the grant number, year of award, and total grant amount below: *

24. What is the local commitment for this project? *

Please enter in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

25. Has this project received Rebuild funding from past Rebuild cycles? *

- Yes
- No

26. Is your Rebuild award in Round 1 and/or Round 2? *

27. What was the total amount awarded in Rebuild rounds 1 and/or 2 to your project? *

Please enter in the following format: \$XX,XXX,XXX (e.g. \$53,324,321)

28. Status of Awarded Round 1/Round 2 Project *

29. Estimated Completion Date *

MM/DD/YYYY

30. Which of the following best describes the reason for your request for additional funding in Rebuild Round 3? *

- This project was only awarded part of the total funding requested in Rebuild Round 2
- Inflation or supply chain issues have resulted in cost overruns
- Additional scope has been added to the project since Rebuild Round 2 funds were awarded


Other

31. If your agency is submitting multiple project applications under Rebuild Round 3, provide a priority ranking for this project application. All agencies submitting more than one project for Rebuild Illinois Funding are to rank order their priority projects. From the drop-down, select the priority you would like to assign this project.

If your agency is only submitting one application, please select "This is the only application my agency is submitting."

A lower number corresponds to a higher priority, e.g. 1 = the highest priority project. *

Each project application must have a unique priority rank. If multiple projects have the same rank, they will be ranked in the order they were received/submitted.


 

Back

Next

State of Good Repair questions

Note: Applicants will only receive the following set of questions if “State of Good Repair (SOGR)” was selected in response to the “Project Type” question above.



IDOT Rebuild
Round 3 Transit Application
(Updated: 6/17/2022)

* Required

State of Good Repair

32. Was your project included as a need in your most recent Capital Needs Assessment (CNA) application submittal (due May 2nd 2022)? *

Yes

No

If you respond “Yes” to the CNA question above, you will receive the following:

33. The applicant is required to submit a screenshot of the CNA application with project detail highlighted to DOT.CH.OIPITransitDocs@Illinois.gov.

Regardless of your response to the CNA question above, you will receive the following:

33. Does this project replace existing capital assets, such as vehicles, passenger amenities, maintenance tools/equipment, office equipment, or similar?

*

These type of capital projects typically maintain the current passenger experience and level of service that is operated.

Yes

No

If "Yes":

34. Asset ID(s) being replaced: *

Enter asset ID(s) for all assets to be replaced by this project in the appropriate format (e.g., VIN, Serial Number, Device ID, Asset Tag, etc.)

Enter your answer

If "No":

34. Does this project improve the condition of or rehabilitate an existing capital asset, such as administrative, maintenance, or passenger facilities?

*

Projects include but are not limited to: parking lot repaving, window replacement, building reroofing, or similar.

Yes

No

If "Yes":

35. If applicable, asset ID(s) being improved or rehabilitated: *

Enter asset ID(s) for all assets to be replaced by this project in the appropriate format (e.g., VIN, Serial Number, Device ID, Asset Tag, etc.)

Enter your answer

Back

Next

If "No":

34. **Please review your application responses and project information to confirm that this is a State of Good Repair project. An applicant cannot answer "No" to both of the previous two questions. ***

Back

Next

New & Expansion questions

Note: Applicants will only receive the following set of questions if “New or Expansion Project” was selected in response to the “Project Type” question above.

New & Expansion

32. Does this project improve accessibility to transit service?

*

These types of capital projects typically expand accessibility for passengers to reach the transit service. Examples could be ADA improvements, new signage, communications equipment to provide customers with information via announcements.

Yes

No

33. Please explain: *

Enter your answer

34. Does this project increase passenger mobility choice?

*

These type of capital projects typically expand mobility choices for transit passengers through expanded service hours or service area, service frequency, or improved information technology platforms. Examples could include fleet expansion, real-time arrival information, mobile fare payments, new passenger facilities at trip generators, and other similar capital or technological upgrades.

Yes

No

35. Does this project improve the passenger and employee experience? *

*

These type of capital projects typically provide opportunities to improve efficiencies in the service operation that expand the passenger and employee experience with the transit service. Examples include route planning software, dispatch and scheduling software, safety and security upgrades, and passenger amenities at bus stops.

Yes

No

36. Please explain: *

Enter your answer

37. Does this project include major construction of new facilities or service that may require ROW acquisition? *

These type of capital projects include but are not limited to: new BRT service, passenger transfer centers, administration offices, operations and maintenance facilities, fueling and charging stations, storage facilities, and bus garages and washes.

Yes

No

38. Please explain: *

Enter your answer

Back

Next

Planning & Coordination questions

Note: All applicants will receive the following set of questions.



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Planning & Coordination

36. Is the project identified in a board/commission/council transportation planning document? *

Yes

No

37. Please provide the name of the transportation planning document, the page the project is identified on, and supporting details.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

38. Is the project identified in your TIP? *

Yes

No

39. Please provide your TIP project number or the page number in your TIP where your project can be found.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

40. Is the project identified in an MPO or RPO transportation plan? *

- Yes
- No

41. Please provide the name of the MPO or RPO planning document, the page the project is identified on, and supporting details.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

42. Is the project identified in a board-approved transit plan? *

Yes

No

43. Please provide the name of the transit plan, the page the project is identified on, and supporting details.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

44. Is the project identified in your 5310 Coordination Plan? *

Yes

No

45. Please provide the page of your 5310 Coordination Plan the project is identified on and supporting details.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

46. Is this project identified in any other transportation or transit plans or documents? *

Yes

No

47. Please provide the name of the document, the page the project is identified on, and supporting details.

If the document is available online, please provide a link to the webpage in the space below. If it is not available online, please submit a PDF of the document to DOT.CH.OIPITransitDocs@Illinois.gov. A screenshot is acceptable if details are provided. *

Enter your answer

Back

Next

Project Status & Readiness questions

Note: All applicants will receive the following set of questions.

Project Status & Readiness

48. Describe the planning and development efforts completed for the project to prepare it for rapid implementation. *

Efforts could include: procurement for land acquisition, specifications of vehicles, procurement procedures, design and engineering.

Enter your answer

49. Describe the feasibility of this project. In your answer, identify risks, barriers, constraints, or other difficulties related to the project and detail the impact they would have. Please also include mitigation actions needed to move the project forward to completion. *

Potential examples of risks include: design, engineering, NEPA/environmental documentation, procurements, or local/political opposition.

Enter your answer

50. Describe the financial plan for this project. How will the operation and/or maintenance of this project be financially sustained? In your answer, please include a brief description of the funding sources utilized. *

Enter your answer

Back

Next

Innovation & Environmental Sustainability questions

Note: All applicants will receive the following set of questions.



IDOT Rebuild
Round 3 Transit Application
(Updated: 5/27/2022)

* Required

Innovation & Environmental Sustainability

51. Does the project include sustainable or innovative elements? *

- Yes
- No

52. Does this project incorporate renewable/alternative energy sources for facilities? *

Examples include: solar panels, electric charging infrastructure, and CNG stations

- Yes
- No

53. Please explain: *

Enter your answer

54. Will this project earn LEED or equivalent certifications in the engineering and design of facilities? *

- Yes
- No

55. Please explain: *

Enter your answer

56. Does this project incorporate energy efficient fixtures or components? *

Examples include: low flow toilets, Energy Star appliances, etc.

- Yes
- No

57. Please explain: *

Enter your answer

58. Does this project include the purchase of low or no emission vehicles? *

- Yes
- No

59. Does this project include performance-based software or hardware for planning or dispatching that improves the efficiency of the transit system and its operations? *

- Yes
- No

60. Please explain: *

Enter your answer



IDOT Rebuild
Round 3 Transit Application
(Updated: 6/2/2022)

* Required

Budget and Schedule Package and Capital Grant Application Submittal

As part of your application, you must submit a *Project Schedule, Budget, and Cash Flow Statement (Excel)* and *Capital Grant Application (PDF)* using the provided templates. Please download the templates, complete all of the components, and submit it per the instructions below.

Project Schedule, Budget, and Cash Flow Statement (Excel) and *Capital Grant Application (PDF)* template: <https://idot.illinois.gov/transportation-system/local-transportation-partners/public-transportation-providers/index>

Please submit in a single email to DOT.CH.OIPITransitDocs@Illinois.gov:

- Completed *Project Schedule, Budget, and Cash Flow Statement (Required)*
- Completed *Capital Grant Application (Required)*
- Any documents or screenshots indicated in the Asset Management, Planning, & Coordination section (if applicable):
 - Capital Needs Assessment (CNA) application submittal
 - Board/commission/council transportation planning document
 - Transportation Improvement Program (TIP)
 - MPO or RPO Transportation Plan
 - Board-Approved Transit Plan
 - 5310 Coordination Plan
 - Any other applicable transportation and/or transit plans

Please include the name of your organization and the name of the project that you provided in this application in the SUBJECT line of your submittal email.

Your application will not be considered complete and will not be reviewed if the *Project Schedule, Budget, and Cash Flow Statement (Excel)*, *Capital Grant Application (PDF)*, and other required documents, based on your application responses, are not completed and emailed to IDOT.

62. Did you download the template provided above? You will not be able to return to this application to download the template once you click submit. *

- Yes
- No

If "Yes":

63. Would you like to submit this application? **Please note that you can still alter any of the information provided thus far, but you cannot do so after submittal.** *

Yes

No

You can print a copy of your answer after you submit

Back

Submit

If "No":

62. Did you download the template provided above? You will not be able to return to this application to download the template once you click submit. *

Yes

No

63. **When you submit, please use the *Project Schedule, Budget, and Cash Flow Statement (Excel)* and *Capital Grant Application (PDF)* templates. Your application will not be considered complete and will not be reviewed if the *Project Schedule, Budget, and Cash Flow Statement (Excel)*, *Capital Grant Application (PDF)*, and other required documents, based on your application responses, are not completed and emailed to IDOT at: DOT.CH.OIPITransitDocs@Illinois.gov.**

64. Would you like to submit this application? **Please note that you can still alter any of the information provided thus far, but you cannot do so after submittal.** *

Yes

No

65. **You indicated that you are not yet ready to submit this application. If this is the case, please review your application responses.**

Once you indicate that you are ready, this message will disappear and you will be able to submit your application.

IMPORTANT: While completing this application, you will NOT be able to save your in-progress application. You may leave and return to your in-progress application AS LONG AS you use the same web-browser on the same computer with the same IP address. You will not be able to create an account, and your staff or colleagues will only be able to make edits to your application on your computer and web-browser. We apologize for the inconvenience. We carefully weighed the pros and cons of different platforms and determined this platform to be the best for our application.

If you have questions, please contact Nicholas Haddad at nicholas.haddad@illinois.gov.

*

You can print a copy of your answer after you submit

Back

Submit

If “Yes” to the above, you will not see the text in red above and may proceed to click “Submit” if you believe that your application is complete and correct.