



**Special Programs Assistance
Conference
IDOT – Bureau of Programming
2023**

Safe Routes to School (SRTS)

- Competitive/Federally Funded
- *SRTS uses a multidisciplinary approach to improve conditions for the walk or bike to school*
 - *Enable and encourage children, including those with disabilities, to walk and bicycle to school.*
 - *Make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a health and active lifestyle from an early age.*
 - *Facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity (within 2 miles) of primary, middle, and a high schools.*



Carrollton Completed SRTS
Project

Safe Routes to School (SRTS)

Safe Routes to School utilizes the SIX basic program components, known as the “6 E’s”, that comprehensively address obstacles and create solutions. One “E” is for Infrastructure - Engineering.

Infrastructure

- Engineering

Non-Infrastructure

- Education
- Enforcement
- Encouragement
- Evaluation
- Equity



Safe Routes to School (SRTS)

Federal Participation for SRTS is 80% Reimbursable
For the next cycle, the 20% Match will be covered.

SRTS receives \$3M annually

Infrastructure projects may be funded for \$25,000 to \$250,000

Safe Routes to School (SRTS)

SCORING:

- Addresses FHWA Goals
- Falls within the Intent of the Program
- Demonstrated Need
- Local Community /Public Support
- Detailed Project Description
- Accuracy of Detailed Cost Estimate
- Hazards and Barriers
- Project Readiness
- Safety Improvements

Safe Routes to School (SRTS) What Makes a Good Project?

Increases safety for students walking, biking, and rolling to school.

Community input and support of the project.

Data based evidence of project need.

Safety Starts at the School!

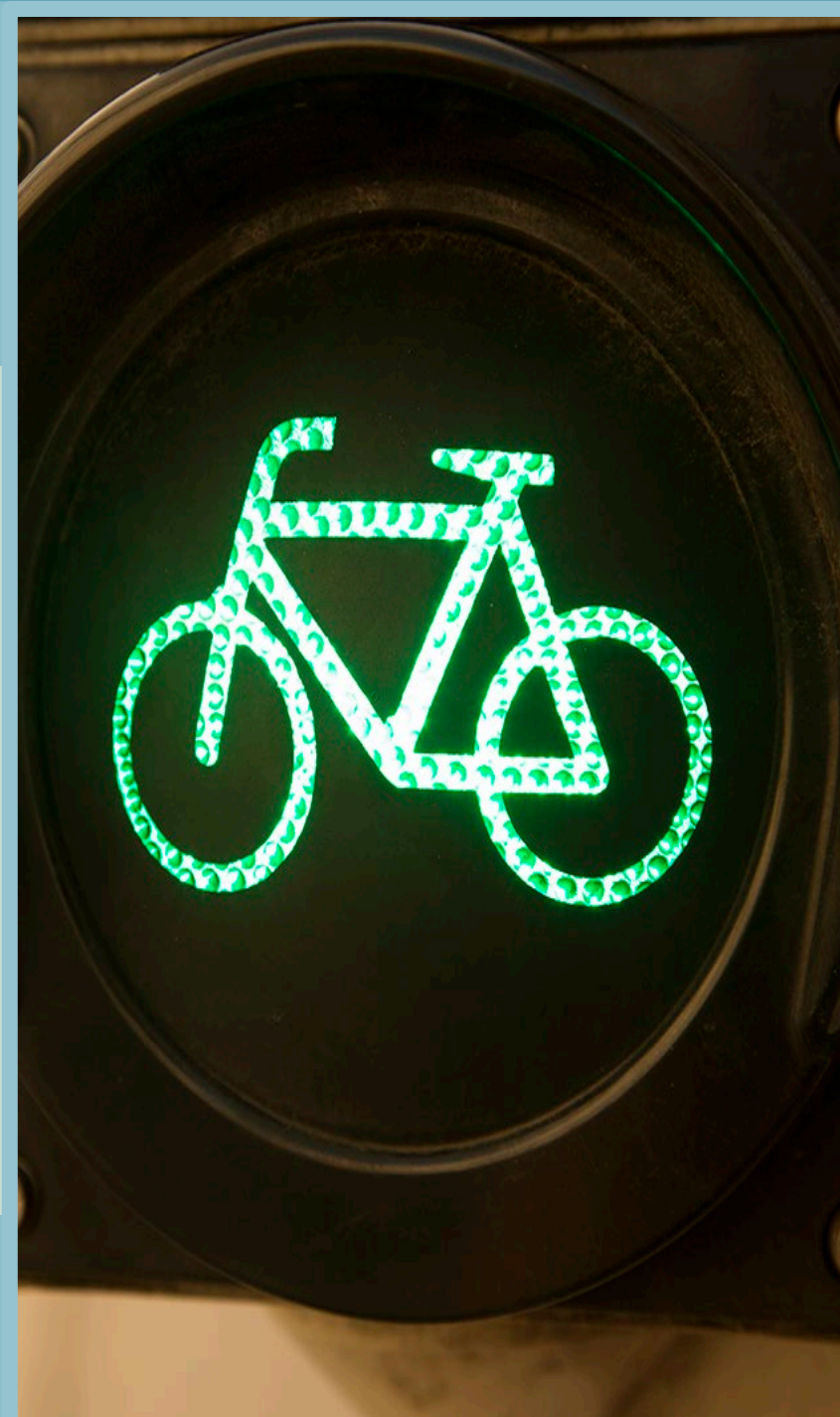
Safe Routes to School (SRTS)

**Preliminary Engineering (Phase I & II) and ROW/Easement
Costs are NOT Reimbursable**

All projects must comply with applicable State and Federal requirements – ADA, Title 23, NEPA, MUCTD, etc.

Safe Routes to School (SRTS)

- Sidewalk Improvements
- Traffic Calming/Speed Reduction Improvements
- Traffic Control Devices
- Pedestrian & Bicycle Crossing Improvements
- Off-Street Bicycle Facilities
- Secure Bicycle Parking Facilities
- On-street Bicycle Facilities



Safe Routes to School (SRTS)



Time Extensions

- One time extension for construction work may be granted with OPP review & approval
- **Multiple extensions will not be granted** (unless extreme situation/approved on individual basis)
- Time extensions will not override original sunset clause dates.

Safe Routes to School (SRTS)

Sunset Clauses

Preliminary Engineering should be completed within 6 months of award announcements.

Obligation of construction funds must occur within 18 months of award announcement.

Construction should be completed within 3 years of the award announcement.

Safe Routes to School (SRTS)

Cost Increases

Cost increases are not allowed.

All unused SRTS funds will be returned to the program.

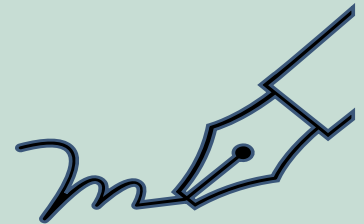


Safe Routes to School (SRTS)

Transfer of Funds

Transfer of funds from one approved line item to another must be requested in writing.

Review of the amended grant budget and approval is at the discretion of OPP Safe Routes to School staff.





If an infrastructure project is requested, a non-infrastructure grant should be secured to ensure that improvements are utilized correctly.

IDOT BLRS – Project Implementation to Completion



**Now that you have been
selected for an award...**

What's Next?

What's Next?



□ Key Players

- You as the Grant Recipient
- IDOT District Local Roads Staff
- IDOT Central Office Staff
- Consultants
- Federal Highway Administration – FHWA (for ITEP/SRTS)

What's Next?

- ❑ Kick-Off Meeting
 - Schedule within 8 weeks with District



What's Next?

□ Planning Timeline

- Preliminary Engineering, Phase I (Project Development/Environmental)
12 - 24 months
- Preliminary Engineering, Phase II (Design)
12 months
- Construction and Construction Engineering, Phase III
6 - 24 months

Note: Timelines are approximate and can vary significantly depending on scope and details of the project

What's Next?

□ Programming

- Budget
 - Matching Funds →
 - Other Funding Sources
 - MPO coordination & requirements for ITEP/SRTS
- General Funds
 - Motor Fuel Tax
 - Local REBUILD – Illinois Bond Grant





What's Next?

- **Implementation**
 - Agreements
 - Engineering Agreements
 - Joint Funding Agreements
 - Utility Agreements
 - Federal Authorization

What's Next?

□ Implementation Continued

- Invoicing
 - Reimbursement requests vs. construction billing
- Land Acquisition (Right-of-Way)
 - Compliance with the Uniform Act
- Plans, Specifications, and Estimates (PS&E)
 - IDOT coordination and approvals required

- State Letting Schedule
 - Construction projects will be advertised, let, and awarded by IDOT
- Construction Contract
 - IDOT Coordination
- Construction Engineering
 - Delegated to the LPA

What's Next?

- ❑ Compliance with 2 CFR 200 for ITEP/SRTS
 - Risk Assessment
 - Corrective Actions
 - Conflict of Interest and Mandatory Disclosures
 - Financial Management and Internal Controls
 - Project Closeout
 - Single Audit Requirements



What's Next?

- Ribbon Cutting
- Send us photos
- Improvement open to Public!



Grant Compliance

Grant Accountability and Transparency Act

Requirements for Non-
Infrastructure Grant
Awards - SRTS

Carrollton
Completed
SRTS
Infrastructure
Project



Grant Compliance Applicability to Safe Routes to School

- **GATA will apply to all IDOT non-infrastructure type grant awards, including non-infrastructure awards to local public agencies. Non-Infrastructure awards are not considered a transportation project.**
- GATA will continue to apply to any entity that is not considered a local public agency, regardless of the type of IDOT grant award received.

GATA Uniform Application Forms

Grant compliance application documents required for Non-Infrastructure awards include:

- Uniform Budget
- Uniform Application
- Programmatic Risk Assessment
- Conflict of Interest forms
- Any other program specific requirements

✓ Notice of Funding Opportunities can be found here:
<https://gata.illinois.gov/grants/csfa.html>

GATA Registration

To be eligible for a non-infrastructure award your organization must be registered on the GATA portal (most entities are already registered).

You can check if your entity is already registered by going to:

<https://gata.illinois.gov/grants/csfa.html> and then go to; Search Registered Grantees.

GATA Pre-Qualification

Grantees must be pre-qualified to be considered eligible to receive a grant.

Pre-Qualification includes:

- UEI is registered and active on sam.gov
- Not on the **Illinois stop-pay** list
- Fiscal & Administrative risk assessment completed and submitted for the most current fiscal year (ICQ)

* Pre-qualification status will be verified after Grantee Registration is completed and nightly thereafter. If an entity has a prequalification issue, the specific issue and remediation support is provided through the grantee portal by clicking on the help button next to each status.

Notice of State Awards (NOSA)

The Notice of State Award will make the formal offer of the grant to the grantee through the GATA portal.

The grantee will need to log into the portal to review, and either accept or decline the NOSA.

GATA Assistance

If you have GATA related questions or need GATA technical assistance, please contact the IDOT Grants Section by emailing them at: DOT.GATA@Illinois.gov

Safe Routes to School utilizes the “6 E’s”.

Non-infrastructure’s focus is on:

5

- Education
- Enforcement
- Encouragement
- Evaluation
- Equity



Safe Routes to School (SRTS)

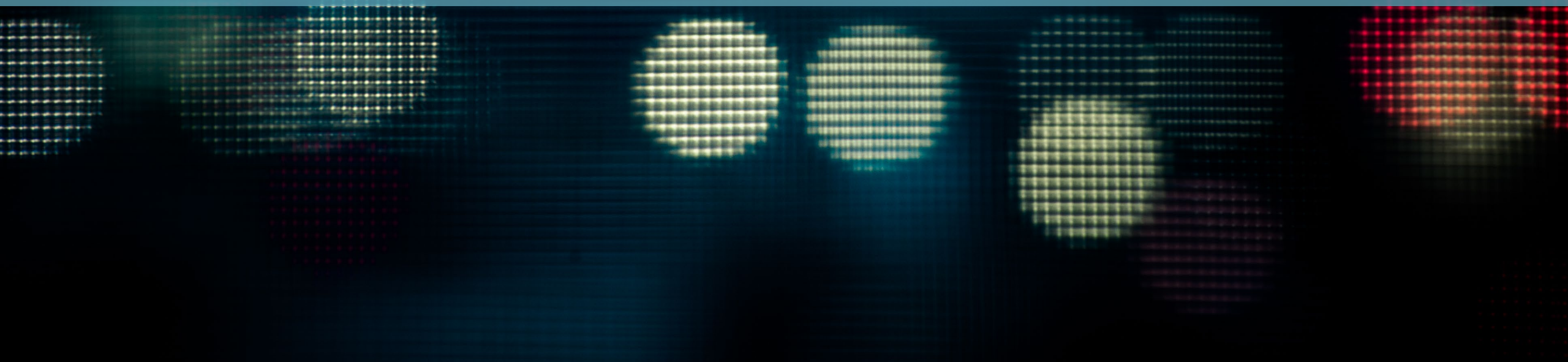
- SRTS must use 10–30% of funding for non-infrastructure programming.
- *Non-Infrastructure* projects may be in the form of pre-designed mini grants, or a grantee designed program.

subscribe-dot-srts@lists.illinois.gov

[Safe Routes to School \(illinois.gov\)](http://illinois.gov)



**The 2023 cycle for Safe Routes to School
will open August 1st!**



Safe Routes to School (SRTS)

Non-Infrastructure Match Requirements & Sponsors

- ✓ Match is being covered for the new cycle of Safe Routes to School grants.
- ✓ A School District or Board may sponsor the project

Safe Routes to School (SRTS)

Non-Infrastructure Mini Grant Program Basics

- ✓ One non-infrastructure and one infrastructure grant in each funding cycle
- ✓ Establish a program and event coordinator
- ✓ Identify their volunteer base.
- ✓ The number of students to be impacted directly by the project.
- ✓ Designed to assist.



Safe Routes to School (SRTS)

Non-Infrastructure Mini Grant Program by Complexity



- Walk & Roll or Bike & Roll to School Day



- Student Ped/Bike Travel Safety



- Bike Rodeo/Safety Skills Clinic



- Pop-up Traffic Garden



- Crossing Guard Training

Safe Routes to School (SRTS)

Non-Infrastructure Mini Grants

Event mini grants come with:

Resource lists

Pre and post event materials

Information to assist with planning the event.



Safe Routes to School (SRTS)

Non-Infrastructure Mini Grants

- Cost range per student:
\$25.50 - 38.00 (depends on the packet chosen)
- Max Award for Non-Infrastructure Mini Grants:
\$25,000
- Max Award for Grantee Designed Non-Infrastructure:
\$100,000

Safe Routes to School (SRTS)

Non-Infrastructure Project Scoring

Mini Grant Scoring:

- ✓ Similar to Grantee Designed Projects
- ✓ Exception - Additional Questions Specific to the Project Type

Safe Routes to School (SRTS)

Non-Infrastructure Project Scoring: Grantee Designed

- Addresses FHWA Goals
 - Falls within the Intent of the Program
 - Demonstrated Need
 - Local Community /Public Support
 - Accuracy of Detailed Cost Estimate
 - Hazards and Barriers
 - Project Readiness
 - Safety Improvements
- ⊗ Detailed Project Description

Safe Routes to School (SRTS)

Grantee Designed Project – What Makes a Good Project?

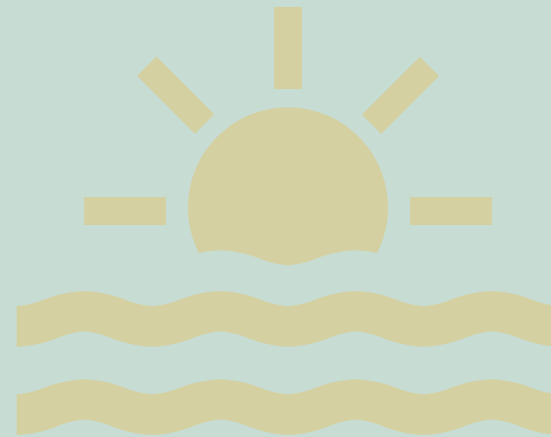
- Addresses Safety Hazards/Barriers.
- Address more than 1 of the 6 Es of SRTS.
- Is supported by the Community.
- Can be Completed Timely.
- Increases the number of students walking, biking, and rolling to school safely in the community.
- Safety Starts at the School!



Safe Routes to School (SRTS)

Sunset Clauses

Non-infrastructure projects must be completed within one school year of the grant award.

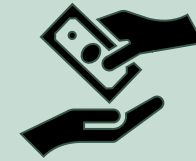


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Safe Routes to School (SRTS)

Contact

Safe Routes to School Program Coordinator

IDOT – OPP

Kelly.Larimore2@illinois.gov

217-557-5111

Please consider taking a short survey!

<https://www.surveymonkey.com/r/CJSKXG5>

