

COMMUNITY ADVISORY GROUP MEETING NO. 2

April 14, 2011

**Sugar Grove Library – Meeting Room A
125 S. Municipal Drive
6:00 p.m. to 8:00 p.m.**

AGENDA

INTRODUCTIONS

OPENING REMARKS

- Project status and schedule
- Review of meeting no. 1
- Goals for tonight's meeting
- Questions and comments

CONTEXT AUDIT RESULTS

- Review of results
- Summary of important contextual elements for this study
- Questions/comments

PROBLEM STATEMENT & PURPOSE AND NEED TASK

- Definitions and objectives
- Draft problem statement and project purpose
- Discussion and endorsement

INITIAL DESIGN CONSIDERATIONS

- Presentation of design factors
- Discussion and suggestions

MEETING WRAP-UP

- Summary of objectives
- General discussion of study content and process
- Action items
- Next meeting preview and closing remarks