



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

BDE PROCEDURE MEMORANDUM

NUMBER: 11-09

SUBJECT: BDE Manual Revision – Chapters 12, 23, and 26

DATE: May 18 , 2011

Chapters 12, 23, and 26 of the BDE Manual have been revised to change the location of wetland findings statements in project reports and to delete Figure 12-5.B. See Chapters 12, 23, and 26 of the BDE Manual on-line to view the revisions.

Background

The FHWA requires a formal wetland findings statement be added to a project report if the project involves wetland impacts. To satisfy this requirement, Sections 23-1.05(c) and 26-8.05(e)1 of the BDE Manual required the statement to be located on the project report approval form for categorical exclusion (CE) level projects and Figure 12-5.B was an example of said form with the required statement. However while revising the project report approval form in the Forms Management Site, ("Phase I Report Approval" (BDE 2601)), which differed from Figure 12-5.B, it was determined to remove the wetland findings statement from the project report approval form and include it in Figure 12-3.H, "Checklist for Phase I Reports".

Sections 23-1.05(c) and 26-8.05(e)1 - The requirement to place the wetland findings statement on the project report approval form was removed.

Section 12-3.09 - A revision was made to require the first part of Figure 12-3.H to be included in project reports, or project files if a formal report is not necessary, for CE I projects with wetland impacts.

Figure 12-5.B - This figure was deleted from the manual since the actual form is available on the Forms Management Site and all references to Figure 12-5.B in the manual were changed to "Phase I Report Approval" (BDE 2601). Figures were then renamed following this deletion.

Engineer of Design and Environment _____

Scott E. Smith