



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

BDE PROCEDURE MEMORANDUM

NUMBER: 12-12

SUBJECT: BDE Manual Revision – Chapters 2, 3, 12, and 31

DATE: December 3, 2012

Chapters 2, 3, 12, and 31 of the BDE Manual have been revised to clarify Phase I project report processing. Please see Chapters 2, 3, 12, and 31 of the BDE Manual on-line to view the revisions.

Background

The BDE Manual has been updated to clarify Phase I project report processing. Prior to the revisions the manual was vague on FHWA involvement and contained out-of-date procedures.

Chapter 2

- Section 2-1 and Project Activity 47 of Section 2-2 were revised to include the FHWA as an occasional party to project report review and approval.

Chapter 3

- Section 3-1, Project Activity 30 of Section 3-2.01, and Project Activity 23 of Section 3-3.01 were revised to include the FHWA as an occasional party to project report review and approval.

Chapter 12

- Section 12-5 was revised by clarifying the role of the FHWA involvement in Phase I project development and when to submit project reports to the FHWA for review and approval.
- Section 12-5.06 was revised by removing out-of-date text addressing Regional Engineering approval of Phase I project reports.
- Section 12-5.07, titled “Determination of FHWA Involvement”, was added that addresses how and when FHWA involvement in Phase I project development is determined. The designer is referred to the FHWA/IDOT Stewardship/Oversight Agreement in Part III of the BDE Manual.

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Chapter 31

- Section 31-7.01 was revised by referencing the new highway transportation bill, *Moving Ahead for Progress in the 21st Century Act* (MAP-21).
- Section 31-7.02 was revised by omitting non-relevant parts of the Federal-Aid Highway, Illinois Stewardship/Oversight Agreement. The designer is referred to the agreement in Part III of the BDE Manual.

Engineer of Design and Environment _____

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