

Phase 2 Submittals Overview For State Let, Federally Funded Project

Items that may need to be submitted prior to the Pre-Final Plans:

- Coordination with the Bureau of Land Acquisition (for easements or proposed ROW)
- Soils Report (for reconstructions or widening greater than 6 feet)
- Pavement Design (for reconstructions or widening greater than 6 feet)
- Traffic Signal Plans (for state routes only)
- Lighting Design (for state routes only)
- Location Drainage Studies (for state routes only)
- Phase 1 addenda or Design Exception Approvals
- Environmental Survey Requests, PESA Response Form, or expired clearance updates
- Preliminary plans and special provisions (if project is complex)

Pre-final (95% complete) Submittal:

- See the Letting Schedule for the submittal deadline.
- A new prefinal review may be necessary for previously reviewed projects if the project has been delayed for a year or more after the initial prefinal review
- Contact the District to obtain the required number of pre-final copies
- Plan Sets (11" x 17" and bound only with binder clips)
- Special provisions (single sided and unbound – see the Order for Specifications handout)
- Estimate of Cost with column showing the percentage of the cost for each pay item (used to determine EEO requirements)
- Estimate of Time
- Lump Sum Breakdowns – backup calculation for all lump sum pay items showing valid assumptions unit prices used to justify the cost
- Copies of Utility Correspondence used for the Status of Utilities Spec
- Copies of pre-final Utility Letters on Local Agency letterhead
- JULIE Ticket (if work on an IDOT roadway)
- Proprietary Item Request Letter (if required)
- Copy of Phase 2 kickoff meeting minutes
- Copy of Phase one approval page with design approval signature and date

Final Package cannot be forwarded to Springfield without obtaining the following:

- All permits (ACOE, floodway, IEPA, US Coast Guard, Railroad) executed
- Railroad Agreements or ICC Order executed
- Intergovernmental agreements executed
- Traffic Signal Plans and/or Lighting Plans approved by the Bureau of Traffic (for state routes only)
 - One 11x17 set of plans, one full set of special provisions, and a disposition of comments may need to be submitted prior to the full final submittal to keep the project on schedule
- Phase 1 Design Approval with Valid Environmental Clearances
- Completed PSI if needed for special waste
- FHWA Interim Approvals (if applicable)
- Final Utility Correspondence/Final Utility Letters on Local Agency letterhead (for projects without IDOT roadways)

Initial Final (99% complete) Submittal:

- See the Final PS&E Submittal Handout

Final (100% complete) Submittal:

- See the Final PS&E Submittal Handout