



FINAL MEETING MINUTES

SUBJECT: Community Advisory Group (CAG) Meeting #1	
PROJECT: IL 83/137 in Lake County	PROJECT NO.: P-91-159-10
MEETING DATE: June 19, 2012	MEETING LOCATION: Round Lake Beach Civic Center
NOTES BY: B. Jacquot, M. Walton, K. Hall	

Attendees: Please see the attached Attendance Record for address, email, and phone number

NAME	ORGANIZATION
Brown, Bonnie	Prince of Peace School
Carbone, Michael	District 46
Chandy, Lyla	College of Lake County
Cornew, Barb	Active Transportation Alliance
Correll, Ellen	District 46
Evans, Kip	District 46 School Board
Gleason, Chuck	Lake County Division of Transportation
Gramhofer, Gary	Round Lake Beach Public Works
Grinnell, Keith	District 46
Herman, Doug	Bicycle Club of Lake County
Husemoller, David (in place of Tom Chefalo)	Lake County Planning, Building & Development
Kimmel, Andy	Lake County Forest Preserve
Kilbane, David	Round Lake Beach
Reaves, James	University of Illinois Extension
Schuler, James	Liberty Prairie Area Homeowner's Association
Smith, Kirk	Village of Grayslake
Wildenberg, Jon	Village of Round Lake Beach
PROJECT STUDY TEAM	
Brozak, Luke	IDOT
Hall, Kevin	Planning Communities, LLC
Jacquot, Bridgett	Volkert, Inc.
Rinosa, Patrick	IDOT
Schilke, Steve	IDOT
Walton, Michael	Volkert, Inc.



Purpose: The purpose of the meeting was to:

- ◆ Introduce the IL 83/IL 137 Study to the Community Advisory Group.
- ◆ Discuss the purpose of the Community Advisory Group and participants' role in the Context Sensitive Solutions (CSS) process.
- ◆ Identify and discuss existing transportation, economic, and community issues and needs in the study corridor.
- ◆ Document existing conditions in the study corridor, including community characteristics important to residents, businesses, and stakeholders.

Agenda:

- ◆ Study Overview & Process
- ◆ Context Sensitive Solutions & the Community Advisory Group
- ◆ Project Specifics
- ◆ Community Context & Characteristics Exercise
- ◆ Questions and Closing Remarks

Minutes:

Please view the attached meeting presentation slides that correspond with the following meeting minutes:

Bridgett Jacquot (Volkert) presented slides #1-14.

Slide #1: Welcome

Slide #2: Introductions

- ◆ Federal Highway Administration (FHWA) is one of the Lead Agency's on the project and is providing a majority of the funding.
- ◆ Illinois Department of Transportation is the other Lead Agency and is managing the project from its District One office in Schaumburg.
- ◆ Volkert, Inc. is one of the consultants assisting IDOT with the environmental and engineering study for the project. In attendance were Bridgett Jacquot (Environmental Manager) and Michael Walton (Project Engineer).
- ◆ Planning Communities (PC) is another consulting firm assisting IDOT with public involvement associated with the project. Kevin Hall from PC was in attendance.
- ◆ The Community Advisory Group (CAG) members next introduced themselves and the organizations they were representing.

Slide #3: Binder

- ◆ A binder was provided to each CAG member and they were asked to please bring the binder to each meeting. The binder for this first CAG meeting contained the following:
 - Copy of the Presentation
 - CAG Meeting Schedule
 - Newsletter



- Community Context Audit Summary
- Draft Stakeholder Involvement Plan

Slide #4: Meeting Purpose: *The meeting purpose is listed above*

Slide #5: Agenda: *The meeting agenda is listed above*

Slide #6: Study Overview

- ◆ The project study corridor is along IL 83/137 in Lake County from IL 132 to just east of U.S. 45 and is approximately 11 miles.
- ◆ The project corridor starts in the Village of Lake Villa and passes through the Village of Round Lake Beach and the Village of Grayslake, and ends in the Village of Libertyville.
- ◆ The IL 83/137 project is in what is termed a “Phase I Study” by IDOT.

Slide #7: Project Development Process

- ◆ It was explained that IDOT develops projects in three phases:
 - Phase I – Preliminary Engineering & Environmental Studies, which the IL 83/137 project is currently at the beginning of.
 - Phase II – Contract Plan Preparation & Land Acquisition (*Currently Not Funded*)
 - Phase III – Construction (*Currently Not Funded*)

Slide #8: Preliminary Engineering & Environmental Studies

- ◆ During the Phase I Preliminary Engineering & Environmental Study, IDOT accomplishes the following:
 - Identifies the transportation needs along the corridor
 - Collects information about a variety of resources
 - Develops a broad range of transportation solutions
 - Studies and documents potential effects
 - Recommends transportation improvements that benefit residents, businesses and the traveling public

Slide #9: Environmental Review

- ◆ It was explained because of the size of the project and the numerous environmental resources and issues within the project study area, the IL 83/137 project study is being processed as what is termed an “Environmental Assessment (EA).” It was further explained that IDOT will study the following the environmental topics and impacts for the following:
 - Air quality
 - Community and social resources
 - Ecology and natural resources
 - Energy
 - Farmland
 - Floodplains
 - Historical and archaeological resources
 - Land use
 - Noise
 - Parks and recreation
 - Soils and geology
 - Special waste



- Tribal and cultural resources
- Vegetation
- Visual resources
- Water quality
- Wetlands

Slide #10: Context Sensitive Solutions:

- ◆ Context Sensitive Solutions (CSS) is IDOT's intense public involvement process that brings together the aspects of community, environment, transportation usability, safety, and multimodalism. The goals of the CSS process are to:
 - Understand key issues and concerns
 - Involve stakeholders in decision making
 - Establish an understanding of the stakeholders' role
 - Apply flexibility in design to address stakeholder concerns
 - Achieve a general understanding among stakeholders

Slide #11: What is a Stakeholder?

- ◆ A stakeholder is anyone that has a "stake" in a project, which includes:
 - Property Owners
 - Residents
 - Businesses
 - Local Officials
 - Regulatory Agencies
 - Policy Advocates
 - Special Interest Groups
 - Travelers
 - General Public

Slide #12: Community Advisory Group (CAG)

- ◆ A Community Advisory Group (CAG) is a group of voluntary community members, including study area residents, businesses, and property owners, representing a broad range of interests.
- ◆ The community-based working group partners with IDOT during the planning and design process to identify:
 - stakeholder interests and values
 - develop improvement options
 - evaluate the potential effects of those options on community resources

Slide #13 & Slide #14: CAG Ground Rules

- ◆ Ms. Jacquot did not read through the 11 CAG ground rules listed on the slides but asked that the CAG members review after the meeting. It was explained that the core of the rules is that everyone respect one another and each other's opinion during the CAG meetings. It is important that everyone provides their input and is heard. In addition, it was stated that the CAG is a vital part of the project's decision-making process but the final decision regarding the project solution will be made by FHWA and IDOT.



Michael Walton (Volkert) presented slides #15-22.

Slide #15: Project Specifics

- ◆ This slide served as an introduction to the following slides and asked the question, “So what do we know about IL 83 and IL 137 from Lake Villa to Libertyville?”

Slide #16: IL 83/IL 137 Roadways

- ◆ IDOT knows that the IL83/137 roadway:
 - Is a primary north-south corridor in Lake County
 - Experiences high traffic volumes
 - Varies from two lanes with various medians, shoulders and turn lanes to five lanes at several intersections
 - Serve both local and regional traffic

Slide #17: Average Daily Traffic Volumes

- ◆ Along IL 83 and IL 137, the average daily traffic (ADT) ranges from 15,000 to 23,200 vehicles per day:
 - 16,600 vehicles per day at north end of project, near IL 132
 - Increases to 23,200 vehicles per day just north of Washington Street
 - Decreases to 15,000 vehicles per day at south end of project, near the intersection of IL 137 and U.S. 45
- ◆ By 2040, the average daily traffic volumes along this route are projected to increase to 16,000 to 30,000 vehicles per day

Slide #18: Crashes (2006 to 2009)

- ◆ A total of 1,188 crashes were reported between 2006 and 2009
- ◆ Rear end crashes account for the highest percentage of crashes, followed by turning crashes
- ◆ Of the 1,188 crashes
 - 257 resulted in minor injuries
 - 41 resulted in severe injuries
 - 2 resulted in a fatality
- ◆ The Intersection of IL 83 and Rollins Road is identified as a “top five percent crash location”

Slide #19: Capacity

- ◆ Mr. Walton explained that capacity is measured by Level of Service (LOS), which is the flow condition of the traffic. The LOS is categorized by Levels A through F, with A being a free flow traffic condition to Level F being a gridlock traffic condition with essentially a complete breakdown of the system.
- ◆ A majority of the roadway sections have an existing LOS of E, with a projected LOS in the year 2040 of E or F. There are two sections of the roadway that have an existing LOS B; these sections have 5-lanes.

Slide #20: Environmental Resources/Issues

- ◆ The following are just a few of the known environmental resources and issues within the project study area:



- Bull Creek
- Avon Freemont & Chesapeake Farm Drainage Ditches
- Rollins Savanna Nature Preserve
- Avon & Angola Cemeteries
- Gas Stations, Automotive Shops, Metra, RR
- Central Park, Yogi Bear Park, Fox Chase Park
- Wetlands

Slide #21: Public Meeting Comments

- ◆ The first IL 83/137 Public Meeting was held on March 6, 2012. The following summarizes a majority of the comments that were received:
 - Work with property owners along the route
 - Rebuild the intersection of IL 83 and IL 120
 - Crosswalks, sidewalks, street lighting are important
 - Protection of environmental resources is important
 - There is congestion, access and safety issues

Slide #22: Study Schedule

- ◆ The Phase I Study began in the spring of 2011 and it is anticipated to be completed by the summer of 2015.
- ◆ The project is currently in the early stages of the project, in which the tasks include data collection and the development of the project's Purpose and Need.
- ◆ It was noted that it is anticipated that there will be two more public meetings and a public hearing with another seven CAG meetings to be held throughout the study.

Kevin Hall (Planning Communities) was the facilitator for the CAG Group Exercise, which was covered by Slides #23-26.

Slide #23: Study Corridor Issues & Needs: Group Exercise

- ◆ Mr. Hall explained to the CAG Members that the exercise would consist of the following:
 - Individually list issues and needs associated with the IL 83/137 project corridor
 - Meet in small groups to discuss and identify prominent issues
 - Report out to large group
 - Comments will be used to draft a project Problem Statement in CAG Meeting #2

Slide #24: Study Corridor Issues & Needs: On your own

- ◆ Mr. Hall asked the CAG Members to first list, on their own, the issues and needs along the study corridor that are important to them. He explained:
 - Topics may be general or specific
 - No limit to the number of issues and needs
 - There are no wrong answers

Slide #25: Study Corridor Issues & Needs: Small Group

- Share your ideas with small group
- Select 5-7 most prominent issues/needs
- Document issues/needs on index cards
- 1 issue/need per index card



- Choose a representative to present results

Slide #26: Study Corridor Issues & Needs: Large Group

- Each small group reads aloud the top 5-7 issues/needs
- The group discusses the comments
- Facilitator groups similar issues/needs for review and discussion

Slide #27: Meeting Summary & Next Steps

- ◆ Mr. Walton stated that at this stage, the project is a blank slate; there is no preconceived notions of what type of improvement will be recommended.
- ◆ The next CAG meeting will most likely be held this fall.
- ◆ If anyone else interested in being a CAG member, please let us know.

Slide #28: Thank You/Questions

Action Items:

- Volkert to send CAG Binders to Mr. Hermann and Ms. Cornew.