

P r o j e c t M e e t i n g M i n u t e s



Airport: Waukegan Regional Airport (UGN)
Municipality: Waukegan Port District
County: Lake
Project name: Master Plan and Environmental Assessment
Hanson project no.: 09A0091
Meeting date: 29 June 2010
Issue date: 07 July 2010

These written minutes summarize the understanding of the meeting and its content and conclusions. Appropriate changes must be reported before 13 July 2010, so a revised record may be issued.

Participants:

See Attached List of Meeting Participants

Meeting Purpose: The Meeting was held as an introductory meeting for the Technical Advisory Group that will assist in addressing the local concerns for the Master Planning Process and the Environmental Assessment at Waukegan Regional Airport.

Items Discussed:

	<u>Action</u>
1. The meeting began with introductions, identification of the project sponsors, and explaining the purpose of the Technical Advisory Committee.	None
2. Hanson provided the project study background to the TAC prior to 2007, explained the Description of Proposed Alternatives (DOPAA) and the current scope of work.	None
3. The user survey was explained, stating that Airport would like to reach potential users of the Airport with the survey and asked the group whom to contact to obtain a current list of businesses that could be potential users. Numerous stakeholders suggested Lake County Partners as the resource to utilize for this list.	Hanson
4. The Sponsor asked if the Airport is promoted or advertised in any brochures. The City of Waukegan stated that the Airport is promoted wherever they can. The Village of Beach Park also promotes the Airport.	None
5. The Village of Beach Park stated that they would eventually like to build a hotel/conference center near the Airport at the corner Green Bay Road and Wadsworth, but this is unlikely until the expansion of Green Bay Road is completed.	None



6. The TAC group asked if the runway will or can be resurfaced or undergo a serious repair before the runway extension/replacement. **None**
The Sponsor stated that the runway can not be resurfaced without being subject to a safety standard review, which could reduce the runway length to 4,700'. Members of the TAC group stated that this runway length would eliminate their use of the Airport.

7. The TAC group asked if the runway extension can occur if the Green Bay Road project is not ready to be constructed. **None**
The Sponsor stated that one can be built without the other, but certain accommodations will be needed from the other project. Coordination between the Sponsors and IDOT Highways has been ongoing to this point.

A handwritten signature in black ink, appearing to read "R. Hudson", written over a horizontal line.

By: _____

Ronald M. Hudson, AICP
Project Manager

Technical Advisory Committee Meeting No. 1
June 29, 2010
Waukegan Fire Department No. 5

Attendance List

<i>Name</i>	<i>Organization</i>	<i>Phone No.</i>	<i>Email</i>
Ron Laubach	City of Waukegan	847-625-6858	ron.laubach@ci.waukegan.il.us
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Chuck Pflug	Brunswick	847-612-6291	charles.pflug@brunswick.com
Steve Hawkins	Abbott Laboratories	847-937-5132	steven.hawkins@abbott.com
Derek Johnson	HNTB	321-798-0239	djohnson@hntb.com
Chuck Gleason	Lake County Division of Transportation	847-377-7447	cgleason@lakecountyil.gov
Scott Drabicki	Village of Gurnee	847-599-7582	scottd@village.gurnee.il.us
Joanna Colletti	Lake County Stormwater Management Commission	847-377-7700	jcolletti@lakecounty.il.gov
Richard Gust	Village of Beach Park	847-287-2871	rgust67@comcast.net
Skip Gross	Skill Aviation	847-599-9955	info@skillaviation.com
Diane Hewitt	Lake County Forest Preserve	847-244-2742	diane.hewitt@aol.com
Ken Lopez	Village of Beach Park	847-746-1770	ken.lopez@villageofbeachpark.com

Tom Hahn	Lake County Forest Preserve	847-968-3338	thanhn@lcfpd.org
Andy Kimmel	Lake County Forest Preserve	847-968-3209	akimmel@lcfpd.org
Rick VanHorn	Waukegan Fire Department		rick.vanhorn@waukeganfire.com
Marty Morse	Illinois Department of Transportation - Highways	847-705-4107	morsemm@il.gov
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Chris Peters	Waukegan Port District	847-244-3133	cpeters@waukeganport.com
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