



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

August 25, 2016

CIRCULAR LETTER 2016-18

TOWNSHIP BRIDGE PROGRAM

COUNTY ENGINEERS / SUPERINTENDENT OF HIGHWAYS

Attached is a list of counties with their FY 2017 Township Bridge Program (TBP) allotment of the \$15 million, as authorized by the General Assembly, to be used by the road districts for the construction of bridges.

Any unused FY 2017 TBP funds will lapse four years from the date of Circular Letter 2016-18 (August 25, 2020). Unused FY 2016 TBP funds will lapse on September 21, 2019. Unused FY 2015 TBP funds will lapse on August 21, 2018. Unused FY 2014 TBP funds will lapse on August 5, 2017. The FY 2013 funds lapsed on July 27, 2016.

Please submit your FY 2017 Township Bridge Program to your district office by September 30, 2016 or as directed by your district. Utilize form BLR 09210 for your submittals and provide all information as indicated. If participation in preliminary engineering is desired, it should be included as a separate project.

Sincerely,

A handwritten signature in blue ink that reads "Maureen E. Kastl".

Maureen E. Kastl, P.E.  
Acting Engineer of Local Roads and Streets

TW/

Attachment

TBP ALLOTMENTS FOR FISCAL YEAR 2017

<u>COUNTY</u>	<u>DISTRICT</u>	<u>TOWNSHIP MILEAGE</u>	<u>ALLOTMENT</u>
Adams	6	1169.99	<b>\$246,808</b>
Alexander	9	251.22	<b>\$52,995</b>
Bond	8	523.28	<b>\$110,385</b>
Boone	2	391.69	<b>\$82,625</b>
Brown	6	373.79	<b>\$78,851</b>
Bureau	3	1102.49	<b>\$232,569</b>
Calhoun	8	260.93	<b>\$55,043</b>
Carroll	2	507.43	<b>\$107,042</b>
Cass	6	388.81	<b>\$82,019</b>
Champaign	5	1542.89	<b>\$325,471</b>
Christian	6	1101.48	<b>\$232,356</b>
Clark	7	769.3	<b>\$162,283</b>
Clay	7	694	<b>\$146,398</b>
Clinton	8	601.64	<b>\$126,915</b>
Coles	7	750.05	<b>\$158,222</b>
Cook	1	338.17	<b>\$71,337</b>
Crawford	7	651.25	<b>\$137,380</b>
Cumberland	7	603.91	<b>\$127,394</b>
DeKalb	3	783.43	<b>\$165,264</b>
DeWitt	5	570.44	<b>\$120,334</b>
Douglas	5	630.96	<b>\$133,100</b>
DuPage	1	417.23	<b>\$88,014</b>
Edgar	5	876.59	<b>\$184,915</b>
Edwards	7	290.78	<b>\$61,340</b>
Effingham	7	719.61	<b>\$151,801</b>
Fayette	7	1100.815	<b>\$232,215</b>
Ford	3	721.99	<b>\$152,303</b>
Franklin	9	590.51	<b>\$124,567</b>
Fulton	4	899.86	<b>\$189,824</b>
Gallatin	9	343.09	<b>\$72,374</b>
Greene	8	612	<b>\$129,101</b>
Grundy	3	511.27	<b>\$107,852</b>
Hamilton	9	679.74	<b>\$143,390</b>
Hancock	6	1110.61	<b>\$234,282</b>
Hardin	9	167.21	<b>\$35,273</b>
Henderson	4	426.28	<b>\$89,923</b>
Henry	2	1042.98	<b>\$220,015</b>
Iroquois	3	1665.19	<b>\$351,270</b>
Jackson	9	567.4	<b>\$119,692</b>
Jasper	7	766.59	<b>\$161,711</b>
Jefferson	9	899.09	<b>\$189,662</b>
Jersey	8	378.99	<b>\$79,947</b>

TBP ALLOTMENTS FOR FISCAL YEAR 2017

<u>COUNTY</u>	<u>DISTRICT</u>	<u>TOWNSHIP MILEAGE</u>	<u>ALLOTMENT</u>
Jo Daviess	2	720.5	<b>\$151,989</b>
Johnson	9	351.7	<b>\$74,191</b>
Kane	1	550.24	<b>\$116,072</b>
Kankakee	3	870.96	<b>\$183,728</b>
Kendall	3	357.67	<b>\$75,450</b>
Knox	4	867.61	<b>\$183,021</b>
Lake	1	471.66	<b>\$99,496</b>
LaSalle	3	1431.96	<b>\$302,070</b>
Lawrence	7	518.52	<b>\$109,381</b>
Lee	2	914.56	<b>\$192,925</b>
Livingston	3	1610.98	<b>\$339,834</b>
Logan	6	805.87	<b>\$169,997</b>
Macon	7	782.88	<b>\$165,147</b>
Macoupin	6	1050.2	<b>\$221,538</b>
Madison	8	779.18	<b>\$164,367</b>
Marion	8	800.165	<b>\$168,794</b>
Marshall	4	450.93	<b>\$95,123</b>
Mason	6	649.62	<b>\$137,036</b>
Massac	9	305.76	<b>\$64,500</b>
McDonough	4	823.9	<b>\$173,801</b>
McHenry	1	789.63	<b>\$166,571</b>
McLean	5	1523.07	<b>\$321,290</b>
Menard	6	399.42	<b>\$84,257</b>
Mercer	4	728.31	<b>\$153,636</b>
Monroe	8	428.83	<b>\$90,461</b>
Montgomery	6	966.87	<b>\$203,960</b>
Morgan	6	729.42	<b>\$153,870</b>
Moultrie	7	507.46	<b>\$107,048</b>
Ogle	2	932.22	<b>\$196,651</b>
Peoria	4	684.98	<b>\$144,496</b>
Perry	9	459.86	<b>\$97,007</b>
Piatt	5	662.58	<b>\$139,770</b>
Pike	6	1027.82	<b>\$216,817</b>
Pope	9	301.95	<b>\$63,696</b>
Pulaski	9	233.92	<b>\$49,345</b>
Putnam	4	198.95	<b>\$41,968</b>
Randolph	8	553.91	<b>\$116,847</b>
Richland	7	594.74	<b>\$125,460</b>
Rock Island	2	373.97	<b>\$78,888</b>
Saline	9	461.9	<b>\$97,437</b>
Sangamon	6	1053.96	<b>\$222,331</b>
Schuyler	6	577.69	<b>\$121,863</b>

TBP ALLOTMENTS FOR FISCAL YEAR 2017

<u>COUNTY</u>	<u>DISTRICT</u>	<u>TOWNSHIP</u> <u>MILEAGE</u>	<u>ALLOTMENT</u>
Scott	6	281.69	<b>\$59,422</b>
Shelby	7	1229.52	<b>\$259,366</b>
St. Clair	8	610.51	<b>\$128,786</b>
Stark	4	357.04	<b>\$75,317</b>
Stephenson	2	804.27	<b>\$169,660</b>
Tazewell	4	793.87	<b>\$167,466</b>
Union	9	376.24	<b>\$79,367</b>
Vermilion	5	1250.99	<b>\$263,895</b>
Wabash	7	266.9	<b>\$56,302</b>
Warren	4	754.92	<b>\$159,249</b>
Washington	8	639.77	<b>\$134,959</b>
Wayne	7	1163.84	<b>\$245,511</b>
White	9	767.95	<b>\$161,998</b>
Whiteside	2	848.12	<b>\$178,910</b>
Will	1	972.565	<b>\$205,161</b>
Williamson	9	530.99	<b>\$112,012</b>
Winnebago	2	672.97	<b>\$141,962</b>
Woodford	4	683.89	<b>\$144,266</b>
		71107.345	<b>\$15,000,000</b>

## Uniform Application for State Grant Assistance

### Agency Completed Section

1.	Type of Submission	<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed / Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date / Time Received by State	Completed by State Agency upon Receipt of Application
4.	Name of the Awarding State Agency	Illinois Department of Transportation
5.	Catalog of State Financial Assistance (CSFA) Number	494-00-0965
6.	CSFA Title	Township Bridge Program
Catalog of Federal Domestic Assistance (CFDA) <input checked="" type="checkbox"/> Not applicable (No federal funding)		
7.	CFDA Number	
8.	CFDA Title	
9.	CFDA Number	
10.	CFDA Title	
Funding Opportunity Information		
11.	Funding Opportunity Number	17-0965-01
12.	Funding Opportunity Title	Township Bridge Program
13.	Funding Opportunity Program Field	Bridge Construction
Competition Identification <input checked="" type="checkbox"/> Not Applicable		
14.	Competition Identification Number	
15.	Competition Identification Title	

## Applicant Completed Section

### Applicant Information

16.	Legal Name	Name used for DUNS registration and grantee pre-qualification
17.	Common Name (DBA)	
18.	Employer / Taxpayer Identification Number (EIN, TIN)	
19.	Organizational DUNS number	
20.	SAM Cage Code	
21.	Business Address	Street address: City: State: County: Zip + 4:

### Applicant's Organizational Unit

22.	Department Name	
23.	Division Name	

### Applicant's Name and Contact Information for Person to be Contacted for *Program Matters* involving this Application

24.	First Name	
25.	Last Name	
26.	Suffix	
27.	Title	
28.	Organizational Affiliation	
29.	Telephone Number	
30.	Fax Number	
31.	Email address	

### Applicant's Name and Contact Information for Person to be Contacted for *Business/Administrative Office* Matters involving this Application

32.	First Name	
33.	Last Name	
34.	Suffix	
35.	Title	
36.	Organizational Affiliation	
37.	Telephone Number	
38.	Fax Number	
39.	Email address	

Areas Affected		
40.	Areas Affected by the Project (cities, counties, state-wide)	Add Attachments (e.g., maps)
41.	Legislative and Congressional Districts of Applicant	
42.	Legislative and Congressional Districts of Program / Project	Attach an additional list, if needed
Applicant's Project		
43.	Description Title of Applicant's Project	Text only for the title of the applicant's project.
44.	Proposed Project Term	Start Date: End Date:
45.	Estimated Funding (include all that apply)	<input type="checkbox"/> Amount Requested from the State: <input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): <input type="checkbox"/> Local Contribution: <input type="checkbox"/> Other Source of Contribution: <input type="checkbox"/> Program Income: <div style="text-align: right;">Total Amount</div>
<p><b>Applicant Certification:</b></p> <p>By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 218, Section 1001)</p> <p>(* ) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.</p> <p style="text-align: center;"><input type="checkbox"/> I agree</p>		
Authorized Representative		
46.	First Name	
47.	Last Name	
48.	Suffix	
49.	Title	
50.	Telephone Number	
51.	Fax Number	
52.	Email Address	
53.	Signature of Authorized Representative	
54.	Date Signed	

## Grant Accountability and Transparency Act Pre-Award Requirements

In alignment with the Grant Accountability and Transparency Act (GATA) and Federal Uniform Guidance (2 CFR 200), grantee entities must complete the below requirements prior to receiving a Fiscal Year 2017 (FY17) grant award from the State of Illinois. This process went live for the State on Monday, June 27, 2016. Visit the *Grantee Links* tab on [grants.illinois.gov](http://grants.illinois.gov) to learn more.

### There are four (4) Grantee Pre-Award Requirements:

1. **Grantee Registration**
2. **Grantee Pre-Qualification**
3. **Fiscal and Administrative Risk Assessment/Internal Control Questionnaire**
4. **Programmatic Risk Assessment**

Please see below for details on completing each of the requirements.

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#### 1. **Grantee Registration (Required one-time at the organization/entity level)**

**Please note:** Entities with multiple departments, divisions, etc. (primarily affects Local Governments – Counties and Cities) should register and complete the ICQ based upon their fiscal and administrative responsibility and reporting structure. In general this will be at the highest level (i.e. County or City level). However if the various departments or divisions of a local government are *independent* in their fiscal and administrative responsibility and reporting structure (separate audited financial statements, single audit determination, etc.) then each department or division would be requested to register and complete the ICQ. The registrations can use the same FEIN but would require a unique DUNS numbers. In every case, the various departments or divisions will be responsible at the program level of the risk assessment profile (programmatic risk assessment).

All grantee entities must be registered with the State of Illinois. To complete the Grantee Registration,

- Go to the *Grantee Links* tab on [grants.illinois.gov](http://grants.illinois.gov), or
- Click here to access the Grantee Registration form directly: <https://grants.illinois.gov/registration/>
- Complete all required fields
- Click 'Submit'
- Completion of the Grantee Registration triggers the remaining grantee pre-award requirements

#### 2. **Grantee Pre-Qualification (Required one-time at the organization/entity level; periodically validated)**

All grantee entities must be qualified to do business with the State of Illinois. To be qualified for an FY17 grant award, an entity must:

- a) Have a current DUNS number (click [HERE](#) to view instructions on obtaining a DUNS number);
- b) Have a current SAM CAGE Code (click [HERE](#) to view instructions on obtaining a SAM Cage Code);
- c) Not be on the Federal Excluded Parties List (click [HERE](#) to verify utilizing the Quick Search); and
- d) Be in Good Standing with the Illinois Secretary of State (click [HERE](#) to verify).

The pre-qualification status will be verified by a state agency after the Grantee Registration is submitted. If an entity has a pre-qualification issue, a state awarding agency will notify the entity. Entities on the Federal Excluded Parties List are not eligible to do business with the State of Illinois. Entities may remediate all other pre-qualification issues.

#### 3. **Fiscal & Administrative Risk Assessment/ICQ (Required annually at the organization/entity level)**

All grantee entities must complete an Internal Controls Questionnaire (ICQ). The ICQ is completed once, annually. All state agencies will utilize the results of the ICQ. A link to the automated ICQ will be sent to the contact email address provided during the Grantee Registration process (#1).

#### 4. **Programmatic Risk Assessment (Required for each grant application)**

All grantee entities must complete a Programmatic Risk Assessment for each grant application. The grant-specific Programmatic Risk Assessment is administered by the awarding agency. The programmatic risk assessment will be completed during the application process. Additional instructions will be forthcoming.