



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 20, 2004

Project Procedures Guide Revision

COUNTY ENGINEERS/SUPERINTENDENT OF HIGHWAYS
MUNICIPAL ENGINEERS/DIRECTORS OF PUBLIC WORKS
CONSULTING ENGINEERS

#04-02

The Project Procedures Guide (PPG) has been revised and released for use effective January 1, 2004. The 2004 PPG does not contain any substantive changes, but it does bring the department's materials control policies more in line with what's done in the field. The majority of the changes can be found in Attachment 3 and the Sampling Schedules, the items most commonly used by Construction personnel. Examples of changes in Attachment 3 include regrouping of certain materials, changes in sampling containers and/or sample size, changes in responsible lab, or evidence of inspection. Changes are noted with a vertical line in the left-hand margin.

As in the past, the PPG will reside in the Department's Construction Manual. The PPG can also be accessed on the Department's web site under "Doing Business/Materials/Project Procedures Guide" (<http://www.dot.state.il.us/materials/projectproceduresguide.html>). Local agencies may obtain hard copies at no additional charge by filling out and mailing the attached PPG request form to the department's Manual Sales Office.

The department welcomes your comments on the PPG. Comments on the PPG can be sent via e-mail to the PPG mailbox, PPG_Comments@nt.dot.state.il.us. If you have questions regarding material testing requirements, please contact the district materials engineer. For questions regarding PPG exception requirements and interpretations, please contact your district Bureau of Local Roads and Streets office.

Sincerely,

A handwritten signature in cursive script that reads "Charles J. Ingersoll".

Charles J. Ingersoll, P.E.
Engineer of Local Roads and Streets

Attachments

cc-Eric Harm

Roger Driskell

Norman Stoner

Bob Wise Attn: Lisa Kidd

Project Procedures Guide Request Form

In order to receive a paper copy of the **Project Procedures Guide**, you will need to complete and return this order form to the Manual Sales Office.

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