November 29, 2004

Structure Information and Procedure (SIP) Manual Revisions

County Engineers/Superintendent of Highways                                     #04-15
Municipal Engineers/Director of Public Works
Consulting Engineers

This circular letter is to advise you of changes to the Structure Information and Procedure (SIP) Manual. These changes involve many sections of the SIP manual and became effective at the start of 2003. However, it has come to our attention that not all holders of the SIP Manual received the revisions.

Copies of the manual may be obtained from the IDOT website under Doing Business, “Manuals – Memorandums – Rules” at [www.dot.il.gov/isis/structinfo.html]. As there are only a very limited number of hard copies available, we request that copies be obtained from the website if possible. If you are unable to obtain the SIP Manual from the website, you may contact Tim Heady at headytw@dot.il.gov, or by phone at 217-785-2751, to request a hard copy of the manual.

We anticipate additional modifications will become effective in the first half of 2005. You will be notified when these revisions are available. When viewing the manual provided on the website, please note that any SIP Manual revisions made after the “Effective Date” shown in the upper right of each manual page will be reflected on the “Revisions” page in the front of the manual.

When reviewing the revisions to the manual, we emphasis the need to incorporate the revisions provided for Item 59, Superstructure Condition – Prestressed Concrete Beams, during field inspections.

If you have any questions, please contact Mr. Jayme Schiff at 217/785-8748.

Very truly yours,

Ralph E. Anderson, P.E., S.E.
Engineer of Bridges and Structures

Charles J. Ingersoll, P.E.
Engineer of Local Roads and Streets

JFS/
cc   FHWA, Illinois Division/Attn: Dan Brydil
     Illinois Department of Natural Resources
     Illinois State Toll Highway Authority