



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

March 10, 2017

CIRCULAR LETTER 2017-08

BUREAU OF LOCAL ROADS AND STREETS FORMS

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS
MUNICIPAL ENGINEERS / DIRECTORS OF PUBLIC WORKS / MAYORS
METROPOLITAN PLANNING ORGANIZATIONS – DIRECTORS
TOWNSHIP HIGHWAY COMMISSIONERS
CONSULTING ENGINEERS

The Illinois Department of Transportation's Bureau of Local Roads and Streets formed a working committee to revise and update our BLRS Forms. Listed below are the BLRS Forms within the first set which have been revised or updated. This process has included an opportunity for local public agency review and comment prior to release of the updated forms. The remaining forms will be released in sets as the updates / revisions are completed.

One significant revision to each of the forms is the inclusion of instructions on how to properly complete the required information on the form. Another significant revision is the creation of each one of these forms in an Adobe format with drop-down options for certain fields and auto-population of data amongst other fields. The committee has also been working to eliminate unnecessary forms where applicable. As old forms are combined or deemed unnecessary, they will be deleted from the website and no longer accepted for use by the Department.

Listed below, please find the BLRS Form number and form name for each of the forms in this first set. These forms will soon be available on the IDOT internet site under the [Resources Tab](#). Under the resources tab, please select "Forms" and the letter "L", and finally "Local Roads" for a complete listing of the BLRS Forms. The new forms listed below may be used immediately; however, existing old forms in the process of approval by a local public agency may be used until March 31, 2017.

The new BLRS forms may be opened for use, and accept data input, through the Adobe Reader program. Users are advised to open the new forms through Internet Explorer, which will direct your device to open the new form in Adobe Reader. Other internet browsers such as "Google Chrome" and "Firefox" will open the new forms in a separate browser window as a read only image versus the Adobe Reader program for data entry.

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BLR 09110 – Resolution for Improvement Under the Illinois Highway Code

1. This form combines the old BLR 09110 and BLR 09111 forms.
2. BLR Form 09111 will be deleted.

BLR 09112 – Local Public Agency Resolution of Intent MFT / G.O. Bond

BLR 09113 – Municipal Resolution of Intent for Special Assessment

BLR 09120 – Statement of Proposed Road Improvement

BLR 09130 – Request for Road District Motor Fuel Tax Funds to be Used to Retire Indebtedness

BLR 09150 – Request for Expenditure / Authorization of Motor Fuel Tax Funds

BLR 09210 – Annual Township Bridge Program

BLR 09215 – Resolution for the Anticipation of Township Bridge Funds

BLR 09220 – Agreement for County Engineer's Salary

BLR 14220 – Resolution for Maintenance Under the Illinois Highway Code

1. This form combines the old BLR 14220 and BLR 14230 forms.
2. BLR Form 14230 will be deleted.

BLR 14221 – County or Township Estimate of Maintenance Costs

BLR 14231 – Municipal Estimate of Maintenance Costs

BLR 14310 – Municipal Maintenance Expenditure Statement

BLR 14320 – County / Road District Maintenance Expenditure Statement

BLR 22125 – Approval of Design Exception Addendum

Questions regarding this circular letter may be directed to the Local Policy and Technology Unit at (217) 785-5048 or DOT.LocalPolicy@illinois.gov.

Sincerely,



Maureen E. Kastl, P.E.
Engineer of Local Roads and Streets

TW/

Attachment

cc: Mike Staggs, FHWA – Illinois Division
Joel Moore, Illinois Association of County Engineers
Joe Schatteman, Illinois Municipal League
Bryan Smith, Township Officials of Illinois
Charlie Montgomery, Township Highway Commissioners of Illinois