

Illinois Department of Transportation
Bureau of Bridges and Structures

**Submittal Requirements for Overhead Sign Structure Fabricators
Evaluation and Pre-Qualification**

Effective: October 1, 2019

This supersedes the November 1, 2015 version

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Hurtt Fabricating Corp. 26707 East Scott Road P.O. Box 28 Marceline, MO 64658 660-376-3501 Andrew North	Metal Pros, LLC 4323 W. Bounous St. Wichita, KS 67209 316-942-2238 Ryan Ayesch
Valmont Structures Inc. One Valmont Plaza Omaha, NE 68154 402-963-1000	Chicago Ornamental Iron, Inc. 1237-49 W. 47 th Street Chicago, IL 60609 773-321-9635 Johathan Samek

Domestic Steel Act Applies:

All iron and steel products, which are to be incorporated into state projects shall be domestically manufactured or produced and fabricated. The Contractor shall obtain from the iron or steel producer and/or fabricator, in addition to the mill analysis, a certification that all iron or steel materials meet these domestic source requirements. The application of all coatings, epoxy, galvanizing, painting, etc., to metal products shall be domestically applied.

A. Scope

Before an Overhead Sign Structure Fabricator can be used on a Department project, the fabricator shall have a producer number assigned to their facility by IDOT's Central Bureau of Materials. The following guidelines are provided to clarify the submittal requirements and expedite the process.

B. Procedure

Companies interested in being considered pre-qualified to fabricate overhead sign structures as specified in the Supplemental Specifications and Recurring Special Provisions adopted January 1, 2019 article 106.08 Certification of Metal Fabricator shall provide two copies of a review package to the Department for evaluation. As a minimum, the review package should contain the following:

- Fabrication company name to be listed on the specification and other contact/address information.
- A representative list of varied past overhead sign structures that the company has fabricated, including owner's name and phone number.
- Weld Procedure Specifications for steel and aluminum structures.
- Procedure Qualification Test Records necessary to support Weld Procedure Specifications.
- The fabricator's Quality Management System Manual.
- A copy of the company's current AISC certification.
- Typical shop drawings including:
 - Material specifications
 - Notes

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- Plan details
- Coating details

Two copies of the review package shall be submitted to:

Illinois Department of Transportation
Bureau of Bridges and Structures
2300 South Dirksen Parkway
Springfield, IL 62764
Attn: Design Section

If you have any questions concerning the specification or the requested information, please contact the Fabrication Unit at 217-782-3586 or DOT.Bridge.ShopDrawings@illinois.gov.

C. Recertification

There is no renewal process or reapplication process to stay on this list; however, the Department reserves the right to remove the fabricator based on past performance. In addition, it is the responsibility of the fabricator to inform the Department of any changes in contact information or other submitted information. If it is discovered that changes have been made without informing the Department, the Department reserves the right, depending on the severity of the omission, to remove that fabricator from the pre-qualified list.

Presence on this list does not exempt the fabricator from meeting all the job specific submittal requirements and all the material requirements specified including fabrication inspection.

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Instructions for Acknowledgement by Company:

The owner, partner, or corporate officer shall complete the following and return a signed and dated copy with the product submittal.

_____ desires to obtain approval of materials to be
(insert name of company)
supplied to Department of Transportation contractors as more fully described herein. I
and _____ understand that the Department of Transportation
(insert name of company)
reserves the right in its contracts to approve materials at the source of supply as
provided in Article 106.01 of the Standard Specifications for Road and Bridge
Construction. I and _____ further understand that
(insert name of company)
approval of company supplied material pursuant to this request does not constitute a
contract to supply material to the State of Illinois or any of its contractors, and that the
Department of Transportation does not assure or guarantee that any materials
approved hereunder will be supplied to the State or any of its contractors. In
consideration of approval, I and _____ agree to the terms,
(insert name of company)
conditions and performance standards of the Standard Specifications for Road and
Bridge Construction.

Type of Company: Individual Partnership Corporation

Company Name _____

Printed Name _____

Signature _____

Title _____

Business Address _____

City/State/Zip Code _____

Date of Signature _____