



Notice of Award for Emergency Purchases

Emergency Purchase Number: EA16-07

Office/Division: Bureau of Operations - Day Labor

Address: 505 N. MacArthur Blvd
Springfield, IL 62702

Chief Procurement Officer: Bill Grunloh

Vendor: Concrete Specialites

Address: 780 S. Materials Road
Romeoville IL 60446

Estimated Cost: 33,000.00 **Final Cost:** _____

This expenditure is justified as:

- An emergency involving public health.
- An emergency involving public safety.
- Necessary to protect State property from further loss or damage.
- Necessary to prevent or minimize serious disruption in State services.
- Necessary to insure integrity of State records.
- Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code.

The conditions and circumstances requiring this emergency expenditure are:

The Department was notified of a pavement issue on Palmyra Road, 0.1 miles west of Peek Home in Lee County. Upon investigation, found a large hole I void in the pavement caused by the failure of an old stone culvert over a drainage ditch. The District immediately placed a 5' x 8' steel plate over the hole to protect the motoring public. At this time the State is requesting an emergency purchase of the material to replace the culvert for the following reasons: 1) Motoring Publics Safety - large steel plate in middle of roadway may cause motorist to lose control of vehicle during snow, rain, or icing conditions. 2) Damage to State Property - possible damage to State property "snowplow trucks" if they should hit the steel plate during snow removal events.

District 2 Bureau of Operations does not have sufficient forces or equipment to accomplish the work and has referred the work to Day Labor. As such, Day Labor solicited quotations for precast materials based on plans and estimated quantities from producers I suppliers appearing on IDOT's "Approved/Qualified Producer List of Certified Precast Concrete Producers". Of those solicited only one vendor, Concrete Specialties Co. located in Romeoville, IL responded with a quote of \$11,985.00.

EMERGENCY PURCHASE AFFIDAVIT

Reference # EA16-07

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Illinois Department of Transportation Division: Bureau of Operations - Day Labor

Address: 505 N. MacArthur Blvd.

City: Springfield State: IL Zip: 62702

Vendor: Concrete Specialties

Address: 780 S. Materials Road

City: Romeoville State: IL Zip: 60446

State of Illinois)
County of)

I, Aaron A. Weatherholt, being duly sworn, solemnly swear and affirm that I am Deputy Director of Highways

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- Involved threat to public health or public safety.
Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
To insure integrity of State records
Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

The Department was notified of a pavement issue on Palmyra Road, 0.1 miles west of Peek Home in Lee County. Upon investigation, found a large hole / void in the pavement caused by the failure of an old stone culvert over a drainage ditch. The District immediately placed a 5' x 8' steel plate over the hole to protect the motoring public. At this time the State is requesting an emergency purchase of the material to replace the culvert for the following reasons: 1) Motoring Publics Safety - large steel plate in middle of roadway may cause motorist to lose control of vehicle during snow, rain, or icing conditions. 2) Damage to State Property - possible damage to State property "snowplow trucks" if they should hit the steel plate during snow removal events.

(Continue on next page if necessary)

Expected Start Date: November 10, 2015 Expected End Date: February 7, 2016

Extension of previous emergency purchase: Yes or No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Contract Amount: \$ Actual or \$33,000.00 *Estimated.

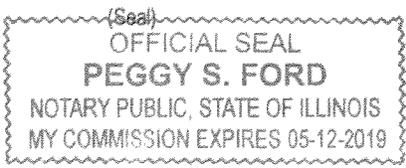
*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Signature of Affiant

Subscribed and sworn before me this 24th day of November 20 15

Notary Public



x
x
x

My Commission expires: 5-12-19

Approved: Callen Cator 11/24/15
Chief Procurement Officer/State Purchasing Officer Date

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

(For continuation if necessary)

Reference # EA16-07

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