

Final Plans, Specifications and Estimate Submittal

Deadline for Final PS&E, Draft BLR05310 and Draft BLR 05611 Submittals is:

Local Agency:	Street Name:
Section No.:	Letting Date:

The Initial Final PS&E submittal shall include the following:

- 1 (11x17) cover plan (cover signed by local agency and sealed by PE)
- 3 reduced (11X17) size plan sets (bound with binder clips)*
- 3 sets of special provisions, unbound, single sided*
- 2 Estimates of Cost with prices
- 2 Estimates of Cost without prices
- 2 Cost Breakdowns for lump sum items
- 2 Estimates of Time
- 1 copy of all utility correspondence letters
- 1 copy of Phase 1 approval page with signature and date
- 1 disposition of prefinal PS&E comments
- 1 copy of Phase 2 kickoff meeting minutes
- 1 copy of draft CA form BLR 24110

*Additional sets of 11x17 plans and special provisions may be required for resubmittal to other bureaus that reviewed the prefinal PS&E. Please contact the Phase 2 Coordinator for your project to confirm submittal requirements.

After comments on the Initial Final PS&E submittal are received, provide the following:

- 1 set (11X17) paper bond of **all** plan sheets **unbound** (Cover must have all signatures)
- 1 copy of special provisions, unbound, single sided
- 1 CD containing Final electronic files, including cover sheet with all signatures
- 1 final (complete) disposition of comments
- 3 Estimates of Cost with prices
- 1 Estimates of Cost without prices
- 2 Cost Breakdowns for lump sum items
- 2 Estimates of Time

Provide a new PPI form (D1 PI0004) if any major items have changed such as project cost, funding type, type of work, limits/location of work, and/or letting date.

The draft BLR 5310 shall be submitted by the due date for final plans to Region One - see the Letting Schedule (D1 PIPF10) for the due dates for specific lettings. **Final plans will not be forwarded to Springfield without a draft BLR 5310.** Please coordinate with the lead agency and planning liaison accordingly. Note that Central Office now requires the resolution to list specific dollar amounts when it is submitted with the final BLR 5310. A draft of this resolution should be included with your final submittal.

Provide answers to the following questions in the disposition of comments:

- Who will be performing the Phase 3 construction engineering services?
- Has the draft Construction Engineering Services Agreement (BLR05611) (if required) been submitted through the Program Administrator?

Provide the following items only if the project involves traffic signals on a state route after notice of final approval by the Bureau of Traffic:

- 1 CDROM with CADD files (MicroStation V8i) of signal work, pdf files of the plan sheets (including interconnect schematic) and a pdf file of the specifications
- 3 reduced size copies of the traffic signal plans