



Illinois Department of Transportation

IL47 Improvement Study

Stakeholder Involvement Plan

IL 47, from Kennedy Road in Yorkville to Cross Street in Sugar Grove
Kendall and Kane Counties, Illinois
(PTB 154-31)

Illinois Department of Transportation
District Three

April 2011

INTRODUCTION

The Illinois Department of Transportation (IDOT) is conducting a study for the improvement of IL Route 47 from Kennedy Road in Yorkville to Cross Street in Sugar Grove. One of the main reasons for this study is that the existing two lane highway is not adequate to serve existing and future traffic demands.

This 6.5 mile length of IL 47 begins in the city of Yorkville and continues north through Kendall and Kane counties, ending in the village of Sugar Grove. This area has seen significant growth over the past decade, with Kane County experiencing a 26.7 percent increase in population since 2000 (compared to the average state increase of 4.0 percent) and Kendall County experiencing a 92.1 percent increase in population since 2000.

Considering that Route 47 has been designated as a strategic regional arterial (SRA), IDOT has designated this project as a Context Sensitive Solutions (CSS) study. CSS is defined as:

An interdisciplinary approach that seeks effective, multimodal transportation solutions by working with stakeholders to develop, build and maintain cost-effective transportation facilities which fit into and reflect the project's surroundings – its “context.” Through early, frequent, and meaningful communication with stakeholders, and a flexible and creative approach to design, the resulting projects should improve safety and mobility for the traveling public, while seeking to preserve and enhance the scenic, economic, historic, and natural qualities of the settings through which they pass.

IDOT's CSS policy is documented in Design and Environment policy 21 (D&E-21) entitled Context Sensitive Solutions¹. Additionally, Chapter 19 of the Bureau of Design and Environment Manual² provides guidance for the CSS stakeholder involvement process.

The purpose of this Stakeholder Involvement Plan (SIP) is to document the activities that will be used on the Route 47 study to ensure that 1) public concerns and ideas are identified early and continuously throughout the study and 2) meaningful opportunities for the public to engage in the study process are offered.

¹ www.dot.state.il.us/desenv/DEPOLICY.pdf

² www.dot.state.il.us/desenv/bdmanual.html

Note: This Stakeholder Involvement Plan is considered a work in progress and is subject to revision throughout the duration of this study.

STAKEHOLDER INVOLVEMENT OBJECTIVES

This plan outlines a stakeholder involvement process that will meet CSS guidelines as set forth by IDOT. These guidelines require integration of stakeholder and technical input in a way that produces a technically sound and economically feasible project, using time and resources in a manner acceptable to those impacted by the project. With this in mind, the stakeholder involvement objectives of this study are to:

1. Identify as stakeholders those who would be potentially affected by the project and provide ample opportunities for stakeholder ideas and suggestions to be included in the development of this project.
2. Work with stakeholders to determine the project's important contextual elements.
3. Work with stakeholders to identify the transportation problems to be solved through the completion of this project.
4. Develop reasonable alternative solutions to solve identified transportation problems.
5. Ensure compliance with IDOT CSS policy objectives.

The development of this project must employ sound engineering practices while also taking into consideration the wants and needs of those living and working in, and traveling through, the area. Engineering principles and standards established by the FHWA and the IDOT will provide the framework for the alternatives development process; the CSS process will ensure that all interested persons will have an opportunity to participate in the study should they choose to become involved.

STAKEHOLDER IDENTIFICATION

Stakeholders include not only those who could be directly affected by the proposed project, but local and area governmental, agency, and non-governmental organizations as well.

Identification of project stakeholders is one of the first steps of the CSS process and is undertaken initially by the Study Team assigned to this project. This team comprises individuals from the IDOT staff and from the private consulting firm selected to assist IDOT on

this study. It is important to reach as many of the stakeholders as possible so that all significant issues and interests can be identified and addressed.

As public bodies, government and agency representatives are readily identified through existing data sources. At a minimum, individuals representing Kendall and Kane counties and the municipalities of Yorkville, Montgomery, and Sugar Grove will be included on the stakeholder list. Other governmental and agency representation on the list will include state and federal elected officials and the appropriate federal, state, and local resource agencies.

Stakeholders from the general public include those who own property that abuts the proposed improvement, representatives from area homeowners associations (where applicable), persons who travel through the study area, and any person or organization that asks to be placed on the study mailing list.

STAKEHOLDER NOTIFICATION

The following techniques will be used to notify stakeholders of the IL 47 Study and to facilitate an early and continuing exchange of ideas and information about the proposed project. The goal of early coordination is to incorporate community input prior to key decision points in the Study. An effort will be made to solicit input from all who have an interest or stake in the proposed project.

Legal/Display Newspaper Advertisements — Legal/display newspaper advertisements will be published in the *Beacon News* and the *Kendall County Record*. These advertisements will be used to announce the date, time, location and purpose of the study's public meetings.

News Releases to Local Media — News releases, news items, and public service announcements will be disseminated to the local media by the IDOT study team. Specific media to be notified may include newspapers, radio, and television .

Invitational and Informational Letters — Letters will be sent, as needed, to jurisdictional agencies and elected and appointed officials to provide information about the study and to announce the study's public meetings and hearing.

Direct Mail List — The following will be contacted by direct mail or electronic mail in order to provide information about the study's public meetings and hearing:

- Owners of properties abutting the proposed project. This list will be compiled from the most current data available from local property tax records.
- Members of the Chicago Metropolitan Agency for Planning
- Local elected and appointed public officials
- Local, regional, and state jurisdictional agencies
- Individuals, public or private groups, organizations, agencies, or businesses that request to be placed on the mailing list
- State and U.S. Senators and Representatives

Address lists are located in Appendix C.

Website — A website has been created for the study.³ The site provides a source for up-to-date information about the project and allows the public to download and view documents used throughout the study. It also allows for comments to be submitted directly to the Project Study Team. The site will be updated regularly over the course of the study.

Personal Interaction — The many telephone conversations and face-to-face meetings that will take place during the course of the study will also provide, as appropriate, a method for the timely exchange of relevant information about the study.

STAKEHOLDER INVOLVEMENT TECHNIQUES

Stakeholder involvement is critical to the success of this project and the SIP strives to achieve the following with respect to the development of this project:

- Involve stakeholders in the decision making process as early as possible and throughout the planning process.
- Address stakeholders' key issues and concerns by applying flexibility in the design process as appropriate.
- Address all relevant modes of transportation (motor vehicles, bicycles, railroads, pedestrians, and users with special needs).

Several different techniques and involvement opportunities will be incorporated into this phase of the project, as described below.

³ www.dot.state.il.us/yorkvilletosugargrove

Community Advisory Group (CAG)

A key part of our study process will be the creation of a Community Advisory Group. The Group will:

- Ensure that the opinions of the broader community are shared with the IDOT study team.
- Ensure that information developed by the project team is distributed throughout the community.
- Help to identify and evaluate transportation improvements.
- Generate interest and knowledge among the general public about the IL 47 study.

In carrying out these functions, the CAG will play an important role in defining the area's important features, identifying highway preferences, and recognizing potential highway impacts.

Advisory Group members will be expected to carry out the following responsibilities:

- Attend each CAG meeting and participate in Group discussion and activities.
- Participate openly and honestly, respecting the opinions of other Group members.
- Represent their organization, constituency, or broader community interests.

Advisory Group members will be expected to adhere to the following ground rules:

- Work using the Informal Method.
- Understand that all meetings are open to the public.
- Understand that only Group members are to participate during discussion of agenda items; public comments and discussion may be allowed as an optional final agenda item, time permitting.
- Participate freely and discuss differences openly.
- Express all ideas, true feelings, and real concerns.
- Speak openly without attacking individuals personally.
- Look forward, not backward.
- Seek win/win ideas.
- Work together for the greater community's interest.
- Respect the group and its time.
- Support open communication throughout the greater community.
- Respect the guidance provided by the Advisory Group facilitator.

It is important that the CAG be both representative of all the varied interests that exist within the project study area while being small enough to allow the detailed level of discussion and activities needed to accommodate meaningful interaction. It is anticipated that individuals from the following types of organizations will be invited to participate:

- Local and county government
- Area communities
- Agricultural interests
- Environmental groups
- Business organizations
- Area homeowners associations
- Bicycling interests
- Other groups or interests as they are identified during the study

In addition to membership from these existing “standing groups,” a certain number of individuals from the general public will be invited to become members of the group. Applications for membership will be distributed at the study’s public kickoff meeting and will be available for downloading on the study’s website. Selection will be based on information provided by individuals on the completed forms.

Four CAG meetings are planned. The planned purposes of each meeting are as follows:

- Meeting 1 – to introduce the CAG members and Study Team, to explain the study objectives, and to review the Stakeholder Involvement Plan and Community Context Audit.
- Meeting 2 – to review the results of the Context Audit, to discuss the study’s Problem Statement and Purpose and Need statements, and to introduce basic design criteria and constraints.
- Meeting 3 – to present the study status and discuss proposed design concept alternatives.
- Meeting 4 – to further discuss design alternatives and recommend one as the preferred alternative for the study.

Meeting documentation will be available for public review after review by the CAG members.

A list of CAG membership is provided in Appendix A.

Public Meetings

Three public meetings will be held over the course of this project including a public kickoff meeting, an alternatives information meeting, and a public hearing.

Public Kickoff Meeting — A public kickoff meeting will be held to introduce the proposed project to the public and to gather information from the public about the context of the study area and transportation issues and concerns. Information will be provided about the background of the project and the various ways that the public can become involved in the process. The meeting will be held in an open house format.

Alternatives Information Meeting — A public information meeting will be held to present information about the status of the alternatives being considered for the proposed project and to receive public comments. The format will be similar to that of the public kickoff meeting.

Public Hearing — A formal public hearing will be held near the conclusion of the study to present to the public the preferred alternative and identify potential impacts. Information about the process and how the preferred alternative was chosen will also be presented at the public hearing. The public hearing will provide the public an opportunity to submit comments about the preferred alternative and its anticipated impacts. The project environmental document (anticipated to be an Environmental Assessment) will be available for review and comment at the Hearing. The hearing will be conducted in an open house format for informal review of study materials and discussion with IDOT's Project Study Team.

Coordination with Local Officials

At the beginning of the study, an official's kickoff meeting will be held to introduce the study and to hear local officials' questions and suggestions. Over the course of the study, approximately three additional briefing meetings will be held with local officials to present the study's progress, interim decisions, and other relevant material.

Project Study Group (PSG)

The PSG consists of staff from the Illinois Department of Transportation, the Federal Highway Administration, and the Chicago Metropolitan Agency for Planning. The group will make multi-disciplinary reviews of the recommendations of the study team and the CAG. The PSG will also provide input on development of Purpose and Need and the alternatives development and selection process. A list of the PSG membership is provided in Appendix B.

Three PSG meetings are planned over the course of the Study. The planned purposes of each meeting are as follows:

- Meeting 1 - introduce the study, present the study status and comments received to date, and present the study's Stakeholder Involvement Plan for review and comment.
- Meeting 2 - present a status report, including comments made on the study to date, and present the study alternatives for review and comment.
- Meeting 3 - present a status report, including comments made since the previous PSG meeting, and present the study's preferred alternative for review and comment.

ADMINISTRATIVE AUTHORITY

It is important to IDOT that community and agency stakeholders provide their input early and continuously throughout the study process. It is also important to note that as a State project, officials at the Illinois Department of Transportation have the responsibility and authority to make final decisions about this project's scope of work.

TENTATIVE SCHEDULE OF STAKEHOLDER INVOLVEMENT ACTIVITIES

The study is expected to require approximately 24 months to complete, with an anticipated completion date of fall 2012. The stakeholder involvement milestones are shown below.

Timeframe for Key Stakeholder Events

Local Officials Meeting	Fall 2010
Public Kickoff Meeting.....	Fall 2010
Community Advisory Group Meetings 1-3.....	Winter, Spring, Summer 2011
Local Officials Meeting	Summer 2011
Alternatives Public Information Meeting.....	Fall 2011
Community Advisory Group Meeting 4	Winter 2012
Local Officials Meeting	Winter 2012
Public Hearing	Spring 2012
Local Officials Meeting	Spring 2012
Completion of Study	Fall 2012

This schedule, and the items listed, are subject to change as the study progresses.

APPENDIX A

Community Advisory Group Membership

Mr. Tony Speciale	Village of Sugar Grove
Mr. Brad Sauer	Village of Sugar Grove
Mr. Rich Hart	City of Yorkville
Mr. Joe Wywrot.....	City of Yorkville
Ms. Jan Ward	Kane County
Mr. James White	Sugar Grove Chamber of Commerce & Industry
Mr. Joe White	Kane County Farm Bureau
Ms. Andrea Cline	The Conservation Foundation
Ms. Mary Ochenschlager	Kane-DuPage Soil & Water Conservation District
Mr. Fran Klaas	Kendall County Board of County Commissioners
Mr. Mike Pubentz	Village of Montgomery
Mr. Rich Speckman	Yorkville Area Chamber of Commerce
Mr. Dan Reedy	Kendall County Farm Bureau (Invited)
Mr. Tom Armstrong	Active Transportation Alliance
Mr. Michael J. Fagel	Rob Roy Creek Drainage District
Mr. Charles M. Cole	Community Representative
Mr. Timothy O'Keefe	Community Representative
Ms. Judi Potthoff	Community Representative
Mr. James G. Ratos	Community Representative
Mr. Joe Minardi	Community Representative

APPENDIX B

Project Study Group Membership

John A. Baczek, IDOT - District 1Project and Environmental Studies Section Chief
 Roger E. Blakley, IDOT - District 3 Local Roads Field Engineer
 David E. Broviak, IDOT - District 3 Studies and Plans Engineer
 Steven P. Ferguson, IDOT - District 3Bridge and Hydraulics Engineer
 Ted C. Fultz, IDOT - District 3Location and Environmental Studies Engineer
 Todd W. Hill, IDOT - Central Office Bicycle and Pedestrian Coordinator
 Bruce A. Huckler, IDOT - District 3 Operations Engineer
 Jim P. Allen, Federal Highway Administration Transportation Engineer
 Greg S. Lee, IDOT - District 3 Geometrics Engineer
 Connie M. Lindenmier, IDOT – District 3Environmental Unit Chief
 Tom Murtha, Chicago Metro. Agency for Planning Senior Planner for Strategic Initiatives
 Paul R. Niedernhofer, IDOT - Central Office Area Field Engineer
 Craig S. Reed, IDOT - District 3 Project Engineer
 Roger F. Rynke, IDOT - District 3 Environmental Technician
 Walter G. Zyznieuski, IDOT - Central Office Air Quality Specialist

APPENDIX C

Direct Mail Mailing Lists

STATE AND NATIONAL LEGISLATORS MAILING LIST

Senator Richard J. Durbin
Kluczynski Building
230 South Dearborn St. Suite 3892
Chicago, IL 60604

Senator Mark Kirk
Kluczynski Building
230 South Dearborn St. Suite 3900
Chicago, IL 60604-1698

Representative Randy Hultgren
1797 State Street Suite A
Geneva, IL 60134
Senator Chris Lauzen
52 W. Downer Place, Suite 201
Aurora, IL 60506-7138

Representative Kay Hatcher
P.O. Box 1150
Yorkville, IL 60560-0947

LOCAL GOVERNMENT AND AGENCY MAILING LIST

The Honorable P. Sean Michels
Village President
10 S. Municipal Drive
Sugar Grove, IL 60554

Brent Eichelberger
Village Administrator
10 S. Municipal Drive
Sugar Grove, IL 60554

Tony Speciale
Public Works Director
10 S. Municipal Drive
Sugar Grove, IL 60554

Rich Young
Community Development Director
601 Heartland Drive
Sugar Grove, IL 60554

The Honorable Valerie Burd
Mayor of Yorkville
800 Game Farm Road
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Jacquelyn Milschewski
City Clerk
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Kristi Barksdale-Noble
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Carl Schoedel, P.E.
Kane County Engineer
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John A. Cunningham
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P.O. Box 70
Geneva, IL 60134

Jan Ward
Kane County Transportation Planner
41W011 Burlington Road
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PROPERTY OWNERS MAILING LIST

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Yorkville, IL 60560

Douglas and Karen Leduc
3416 Route. 47
Yorkville, IL 60560

Ronald and June Loveless
P.O. Box 337
Bristol, IL 60512-9996

Yorkville United Methodist Church
2505 Boomer Lane
Yorkville, IL 60560

Mr. William Wrigley
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WM Wrigley Jr. Company
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Chicago, IL 60611

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Yorkville, IL 60560

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DeKalb, IL 60115

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Sugar Grove, IL 60554

Castle Bank
207 W. Kendall Dr.
Yorkville, IL 60560

Raging Waves LLC
4000 N. Bridge St.
Yorkville, IL 60560

O'Keefe Family Ltd. Partnership
P.O. Box 386
1624 Hobbs Drive - Suite #1
Delevan, WI 63115

Midco Northgate Yorkville LLC
Two Mid America Plaza, Suite 604
Oak Brook Terrace, IL 60181

Standard Redevelopment Inc.
c/o Accounting Dept.
19997 S. LaGrange Rd.
Frankfort, IL 60423

Centex Homes
2205 Point Blvd
Elgin, IL 60123

Mr. Donald Schramm
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Deerbrook, WI 54424

Vijay Kumar & Dolly Gupta
3N982 Walt Whitman Road
St. Charles, IL 60174

Commonwealth Edison
Three Lincoln Centre 4th Floor
Oak Brook Terrace, IL 60181

Advocate Health and Hospitals Corporation
c/o James Slinkman
2025 Windsor Dr.
Oak Brook, IL 60523

MLH Yorkville, LLC
c/o Marquette Co.
401 S. Main St.
Naperville, IL 60540

Galena & 47 LLC
175 S. Highpoint Dr.
Romeoville, IL 60446

Kennedy Funding, Inc.
c/o Mathew Cole
Two University Plaza
Hackensack, NJ 07601

Ocean Atlantic PFG
c/o Ocean Atlantic Management Group LLC
Ocean Atlantic PFG
1800 Diagonal Rd. – Sixth Floor
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Dennis and Julie Knauf
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Yorkville Space Center LLC
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Batavia, IL 60510

Yorkville Business Center Assoc.
c/o FE Wheaton & Co., LLC
202 W. Wheaton Ave
Yorkville, IL 60560

Ms. Carol Westpahl-Testone
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Sandwich, IL 60548

Wesley Property Corp.
1039 Garner Ave.
Wheaton, IL 60187

Corn Holdings LLC
c/o W.G. Gosselin
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Batavia, IL 60510

XPAC Properties LLC
P.O. Box 733
Moline, IL 61266

Yorkville Retail Venture LLC
3520 Devon Ave
Lincolnwood, IL 60712

National Bank
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31 Patricia Lane
Yorkville, IL 60560

Larry and Pamela Smith
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Yorkville, IL 60560

Mr. Clarence Holdiman
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Yorkville, IL 60560

Clarence H. Living Trust
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Yorkville, IL 60560

Menard Inc.
4777 Menard Drive
Eau Claire, WI 54703

Standard Bank & Trust
7800 W. 95th Street
Hickory Hills, IL 60457

Sugar Grove Family Fun Center LLC
c/o Edward Parolek
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Aurora, IL 60506

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Mr. Frank Majer
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Bank of Sugar Grove
c/o Mason Frederick
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Sugar Grove, IL 60554

Bank of Sugar Grove
Cross Street at Route 47
Sugar Grove, IL 60554

Ronald and Odessa Troutman
138 Monna St.
Sugar Grove, IL 60554

Mary and Dravillas, Joy Ratos
207 W. Kendall Drive
Yorkville, IL 60554

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APPENDIX D

Revision History

Prepared October 2010

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